

**MINUTES FOR BOARD MEETING OF THE NEVADA STATE BOARD OF ARCHITECTURE,
INTERIOR DESIGN AND RESIDENTIAL DESIGN (NSBAIDRD)**

March 24, 2021

Virtual Board Meeting -Video conference and audio offered via Zoom

<https://us02web.zoom.us/j/84278746458> or 1(346)248-7799

Meeting Code: 842 7874 6458#

Wednesday, March 24, 2021

Chairman James Mickey called the meeting to order at 8:34 a.m.

Roll Call: James Mickey, Chairman; William Snyder, Secretary/Treasurer; Kimberly Ciesynski; Gregory Erny; George Garlock; John Morelli; Nathaniel Waugh and Tina Wichmann. Ann Fleming was excused.

Also, in attendance: Monica Harrison, Executive Director; Louis Ling, Legal Counsel; Laura Bach, Chief Investigator; Stacey Hatfield, Public Information Officer and Nani Aguada, Executive Assistant.

NSBAIDRD Mission Statement:

"The mission of the NSBAIDRD is to promote, preserve, and protect the health, safety, and welfare of the public by regulating architects, registered interior designers, and residential designers to provide competent professional services in the built environment."

AGENDA ITEM 1 Public Comment

There were no public comments.

AGENDA ITEM 2 Approval of Consent Agenda

Consent agenda included the following:

- A. Approval of Agenda
- B. Approval of Minutes: January 20, 2021
- C. Secretary/Treasurer Report (Reports and bank statements)
 - 1. Nevada Architect, Registered Interior Designer and Residential Designer Licensing Statistics
 - 2. Wells Fargo Bank Statements
 - 3. Bank of Nevada Statements
 - 4. First Independent Bank Statements
 - 5. December 2020 QR
- D. Ratification of Reciprocal Licenses (see attached list)
- E. Firm Name Approval Requests
 - 1. BRSC Architecture LLC
 - 2. Campbell House PLLC
 - 3. Carlile Coatsworth Architects, Inc.
 - 4. Donald Joseph, Inc.
 - 5. MAOarch Architecture, D.P.C.
 - 6. MARS DEN ARCHITECT, INC.
 - 7. SWABACK, LLC
 - 8. Swatt Miers Architects, Inc.

- 9. T.LAUGHTON, INC.
- F. Firm Registration Approval Requests
 - 1. Design West Architects, P.A.
 - 2. LDG Architecture
 - 3. SDK Atelier Inc.
 - 4. XPC Architectural Studio, LLC

Architects: Registration by Reciprocity

8504	Jose Santiago Jr.	8532	Thomas Jolly
8505	Robert C. Liu	8533	Maikel Magdi Faragalla
8506	Brian Andrew Buckner	8534	Kase Macosko
8507	Adam K. Meeker	8535	Christina S. Stevens
8508	Colin Lamb	8536	Thomas William Riggle
8509	Bruce E. Preston	8537	Jason Butler
8510	Andrew L. Bradvica	8538	Hoon Koo
8511	Anita Bansal	8539	Burak Bekat
8512	Jason J. Haim	8540	Todd A. Cooper
8513	Brian S. Roggy	8541	Andy Engler Roth
8514	Donovan Paul Olliff	8542	Khoi Le
8515	Norman Warnick	8543	Scott Klimek
8516	Maori Fujisaki Hughes	8544	Anthony Keller
8517	Robert Tyler Ciston	8545	Kurt M. Kalafsky
8518	Erika L. Price	8546	Hal E. Staples
8519	Jeffrey A. Weiner	8547	Daniel J. Waibel
8520	J. David Torbert	8548	Kelly Schreihofner
8521	Gregory Phassos	8549	Douglas Edward Atmore
8522	David Dale Anderson	8550	G Niles Bolton
8523	Robert Winton	8551	Daniel Piechota
8524	Aaron Jenks	8552	Robert Michael Swatt
8525	Mark J. Bodien	8553	Steven H. Barbson
8526	Bryan C. Scott	8554	Larry D. Wilson
8527	George B. Chapman	8555	Jeffery Lawrence Hatch
8528	Ernest B. Gorrill	8556	Eric Danna Bourassa
8529	Peter J. Birkholz	8557	Noel Wood Fedosh
8531	Ronald Kretz	8558	Stephen Elbert

Residential Designers: Registration by Reciprocity

395-RD	John R. Guilliams	397-RD	Donald J. Fugina Jr.
396-RD	Jay R. Jolley	398-RD	Charles F. Jennings

Motion: Snyder moved to approve the consent agenda items 2A through 2E-9 and 2F-2 through 2F-4. Motion seconded by Garlock.

Vote: All in favor. Motion passes.

AGENDA ITEM 2F-1

Firm Registration Approval Request – Design West Architects, P.A.

Mickey discovered an error on the application where the firm inaccurately marked that the current firm was inactive, but the firm is indeed still active. He said that staff contacted the firm and received an updated application to show that their current firm is still active.

Motion: Snyder moved to approve the firm registration request of “Design West Architects, P.A.” with the updated firm application that indicates that the current firm is active. Motion seconded by Erny.

Vote: All in favor. Motion passes.

AGENDA ITEM 5

Review and possible approval of the NSBAIDRD Succession Plan

Harrison informed that the Succession Plan committee met virtually on February 18, 2021 to develop a succession plan document because it was identified as an important component of the NSBAIDRD Strategic Plan. She referred to page 171 of the board eBook and said that this report will be reviewed and updated annually by the Board. Harrison thanked board members Ciesynski, Waugh and Snyder for assisting staff, Hatfield, Aguada and herself, in developing the succession plan.

Harrison shared recommendations that were suggested by the committee. She said that it was determined that three critical positions of the NSBAIDRD staff are Executive Director, Chief Investigator and Public Information Officer. She also said that an allocation of funds to the Board’s budget will be created for cross-training and development and that staff have already started cross-training. Harrison stated that the committee recognized the importance of establishing a one-on-one new board member and staff training with the intent to educate new board members of specific roles and responsibilities of each staff within the agency.

Garlock stated that the succession plan should not include names of specific individuals and should be updated annually. He voiced his concerns regarding the cross-training budget. Ciesynski said that the training budget has been at a low amount and increasing the budget for proper training is money well spent. Harrison stated that for some positions, such as the Chief Investigator, it may be necessary for individuals to travel, register for programs and complete specific in-depth training. Garlock asked if it has been mandated by the State for boards to have a succession plan prepared. Ling stated that there is no legal mandate, but it is well-advised. Harrison stated that it gives the board and staff time and guidance to transition.

Erny said that the current language only addresses the short-term approach to staff development. He said that they should include language regarding a long-term approach to avoid challenges of unqualified replacements or promoting inhouse with an individual that may not be suitable or ready for the position. Harrison stated that staff may not be prepared to transition now if an emergency occurs, but there are staff who she recommends may be suitable as a long-term replacement. She also stated that cross-training staff now will be valuable to allow the Board to find a qualified replacement. Erny recommended to include language regarding a procedure of how promote or recruit for each position. Garlock stated that this is an interim plan to ensure that replacements are qualified.

The Board recommended that the Succession Plan Committee update the plan to consider the Board’s comments and include language regarding long-term succession. The updated succession plan will be reviewed at the June board meeting.

AGENDA ITEM 3A

Deliberations/Action on Applications for Registration: Architects

Mickey greeted the attendees and informed them of the ceremony process. He said that oath will be given by Snyder.

Snyder swore-in the following individuals as architects:

- 1. Alexis Church.....8564
- 2. Luke Dragovich.....8565
- 3. Arturo Gonzalez.....8566
- 4. Karin Anne Johnson.....8567
- 5. Alexander S. Klenk.....8568
- 6. Heidi Morales-Arnault.....8569
- 7. Daniela Moral Pereira.....8585

Moton: Erny moved to approve the registration of the above referenced individuals as architects. Motion seconded by Snyder.

Vote: All in favor. Motion passes.

AGENDA ITEM 3B

**Deliberations/Action on Applications for Registration:
Registered Interior Designers**

Snyder swore-in the following individuals as registered interior designers:

- 1. Marie Grillo.....268-ID
- 2. Karyn N. Israel.....269-ID

Moton: Garlock moved to approve the registration of the above referenced individuals as registered interior designers. Motion seconded by Snyder.

Vote: All in favor. Motion passes.

AGENDA ITEM 3C

**Deliberations/Action on Applications for Registration:
Residential Designer**

Snyder swore-in the following individual as a residential designer:

- 1. Nathan E. Tolbert.....399-RD

Moton: Waugh moved to approve the registration of the above referenced individual as a residential designer. Motion seconded by Snyder.

Vote: All in favor. Motion passes.

Mickey congratulated the new registrants and informed them that Carlos Fernandez, Glenn Nowak, and Larry Tindall will give a presentation and share a few words.

Carlos Fernandez, Executive Director of AIA Las Vegas and AIA Nevada, congratulated the new registrants and stated that he was honored to be a part of their special day. He acknowledged them for accomplishing licensure and said they are now launched into the most important part of their career. Fernandez stated that AIA is an organization that advocates for and protects the profession and invited the new registrants to join AIA.

Glenn Nowak, Associate Professor of UNLV's School of Architecture, commended the new registrants for their great milestone, especially the UNLV alumni, Marie Grillo and Alexander Klenk. He encouraged Grillo and Klenk to visit UNLV's School of Architecture's Design Studio to take part as a professional critic in reviewing student designs.

Larry Tindall, Nevada Residential Designer, praised Nathan Tolbert for passing all portions of the Residential Design Exam in his first attempt. Tindall announced that Tolbert will be presented the Dewey Jones Residential Design Exam Scholarship. He shared that Dewey Jones was one of the founding residential design members and that the Scholarship was established in 2013 in memory of him. Tindall also announced that Ryan Scott and Eric Dunbar, Nevada Residential Designers, are also being presented with the Dewey Jones Award. He recognized both Scott and Dunbar for also passing the Residential Design Exam in their first attempt prior to the creation of the Dewey Jones Scholarship.

Mickey spoke to the new registrants and said that the opportunities that they had yesterday are different from what is obtainable today. He said that with licensure comes great responsibility of following laws and practicing ethically. Mickey encouraged them to reach out to Board staff as they are a great resource.

Ciesynski commended the newly licensed registrants and thanked their friends and family for supporting them throughout their journey. She encouraged the new Registered Interior Designers to become a part of the CIDQ Ambassadors' program to engage and mentor interior designers who seek guidance for examination and licensure in the industry.

Erny extended his sincere congratulations to the new registrants for completing licensure. He mentioned that two of the newly licensed registrants attended school in Nevada and the other registrants are from out-of-state or out-of-country. Erny said that each person has taken different paths to licensure and is indicative to where their journey will lead. He encouraged them to maintain their NCARB and CIDQ certificates to facilitate licensure in other jurisdictions to take on opportunities in the future. Erny wished them the best of luck.

Morelli recommended for the new registrants to keep in contact with board staff for support. He said that concerns may arise in different opportunities and that it is always best to seek guidance before proceeding with any project. Morelli gave his congratulations to the new registrants.

The board members continued to give their compliments, praise for accomplishment and wished them good luck. They heartened them to protect the health, safety and welfare of the public and keep integrity of the design professions.

Harrison informed the new registrants that if they plan to register their firm, they should reach out to board staff for guidance. She also informed them that they are exempt from obtaining continuing education units for the first two years of licensure.

AGENDA ITEM 4

Review and possible approval of the firm name M2 DESIGNS, LLC

Motion: Waugh moved to approve the firm name approval request of "M2 DESIGNS, LLC." Motion seconded by Snyder.

Vote: All in favor. Motion passes.

AGENDA ITEM 8

Review and possible decision regarding restoration for residential design application of Kari Edwards pursuant to NRS 623.260 and NAC 623.280

The application and supporting documents of Edwards's request for restoration of registration as a residential designer was presented in the board eBook.

Motion: Waugh moved to approve the registration restoration of Kari Edwards as a residential designer. Motion seconded by Snyder.

Vote: All in favor. Motion passes.

AGENDA ITEM 9

Review and possible approval of the Board's written communication related to architects and residential designers' conflicts of interest, NCARB Rules of Conduct 2.3, and AIA Rule 3.202

The draft memorandum to registrants and the HOA Design Review Committees was provided in the board eBook.

Morelli said that the Board must distinguish between existing Homeowners Associations (HOAs) and new HOAs and how they refer to their Design Review Committees. He said that the review boards should have licensed architects and residential designers as part of the board to gain perspective and expertise of design professionals.

Garlock stated that he is concerned that the memo will cause issue for the Board and enforcement. He said that the Board is not in position to say what the HOAs can and cannot do. Waugh asked if the Board has shared their concerns with the Nevada Commission for Common-Interest Communities that regulate the HOAs. He said that this may be an opportunity to share concerns with other agencies for guidance and collaborate on a solution. Garlock said that the Board should not champion the document because it reiterates the code of ethics and suggests how design review committees should operate. Morelli argued that the rules of the HOA design review committees are not fair and that the Board should provide clarification to protect the health, safety and welfare of the public.

Ling stated that there are two separate documents. He said that first memorandum is addressed to HOAs and the second is addressed to registrants. He stated that the memo that is addressed to the registrants is merely advice that contains information of what they should consider. Ling said that the Board should take a position on this issue to educate and hopefully avoid enforcement and disciplinary cases.

Erny stated that the memo to the HOA needs to be more couched and that the professionals who sit on the Design Review Committee should be more aware of the code of ethics. He said that the memo to the registrants is necessary to remind the registrants of their professional obligations.

Bach informed that the memo is to educate the HOA Design Review Committees that the architects and residential designers who sit on their board have a code of ethic and rules of conduct to follow. She said that the memo is also to make registrants aware that these issues do exist.

Wichmann referred to the fourth bullet point of the second memo and stated that the committee should ensure that the design professionals are only not favoring themselves but not their friends or

colleagues too. Hatfield suggested removing the term “adversely” from the fourth bullet point of the second memo.

Motion: Morelli moved to approve both memos with the suggested amendments of the Board’s written communications related to architects and residential designers’ conflict of interest, NCARB Rules of Conduct 2.3, and AIA Rule 3.202. Motion seconded by Waugh.

Vote: Garlock opposed and all others in favor. Motion passes.

AGENDA ITEM 6 **Review, discussion, and possible decision regarding whether to contract with Thentia to be the Board’s database provider**

Harrison informed that Thentia is a database provider that is based in Canada. She stated that the Board’s current database provider was given numerous chances to correct constant issues and challenges, however there were no improvements and the database became outdated. Harrison introduced Andre Forget of Thentia to present their database platform.

Forget provided a background of Thentia and presented what their database has to offer. Information regarding the presentation was provided in the board eBook.

Harrison stated that staff were impressed by what Thentia has to offer and having the ability to provide the public and applicants better services is what the board needs. She said that the current database cost about \$34,000 annually and Thentia will cost \$21,000 annually. She also said that staff will have the ability to streamline processes with the Thentia database, especially data entry and reports.

Erny asked if there are other potential database providers and what are the conditions of the contract. Harrison stated that she did approach other vendors, but they did not meet the needs of this agency and/or found bad reviews upon research. She stated that the contract with Thentia must go through the state contracting process and it is preferred to have a three to five-year contract.

Ling stated that the contract should be approved for the longest period possible. He said that migrating from one database to another will take time until it’s fully operational and suggest having a 5-year contract.

Garlock stated his concern regarding how the annual cost was calculated. Harrison stated that Thentia will only charge for active licensees. She said the estimated annual cost of \$21,000 was based off 3,100 active licensees.

Motion: Morelli moved to approve a 5-year contract with Thentia to be the Board’s database provider. Motion seconded by Waugh.

Vote: All in favor. Motion passes.

AGENDA ITEM 7 **Review and update of Residential Design degree from TMCC by Kreg Mebust, residential designer**

Kreg Mebust, Residential Designer and Truckee Meadows Community College (TMCC) Department Chair of Construction Technology, referred to page 227 of the board eBook and provided the Board with an update on progress made for the Residential Design Program, since the presentation at the August 2017 board meeting. Mebust shared statistics regarding persistency of students who continue seeking the same design degree and the course pass rate. He also shared that the Academy for Career

Education (ACE) Charter School adopted the TMCC architectural courses to offer dual credits. He said that the graduation rates have continued to increase and that promoting and encouraging students at the Middle and High School levels have facilitated the increase.

Harrison reminded board members that in August 2017 the Board unanimously voted to support the program and determined that the Associates of Applied Science Degree for Construction and Design meets the education requirements under the table of equivalents set forth by NRS 623. She said that Mebust is providing an update to request for continuous support of the program.

Mebust reported that TMCC has an interest to introduce an Architectural Bachelors five-year program with the intent to obtain a NAAB accreditation. He said that the TMCC is in the beginning stages of the accreditation process. Erny informed Mebust that the Board is leading a practice analysis on the residential design profession and anticipate some discussion and potential revisions to the education requirements. He encouraged Mebust to participate in the practice analysis to discuss the education component needed to improve the profession as it would be mutually beneficial. Mebust said that he will participate and believes that his knowledge of how students learn on different platforms will aid the practice analysis.

Mickey asked if the program promotes internships. Mebust said that students can complete job shadowing with some of the local firms.

Board members and Mebust continued to discuss the different elements of TMCC's design program and progress made since 2017. Erny requested that Mebust provide the Board with another follow-up in three years to show progression and evolution.

Motion: Erny moved to approve that TMCC provide another update in three years regarding the progression of the accreditation. Motion seconded by Morelli.

Vote: All in favor. Motion passes.

AGENDA ITEM 10A-1 Case No. 21-017N in the matter of Damon Fischer and Copious Interest

The Respondent is alleged to have violated NRS 623.035.1(d), NRS 623.360.1 (a) (b) and (c) by hiring a draftsman to prepare plans who was not a W-2 employee for two projects located in Nevada and without having a certificate of registration issued by this Board.

Staff received an inquiry from the City of Reno building department if a drafter can work for a contractor because they had received a set of drawings from the Respondent with the draftsman's name submitted under the contractor's exemption. Further investigation revealed that the respondent had worked on one additional project with the draftsman that was in Nevada.

The Respondent was sent a Notice of Charges concerning this matter. The Respondent's case was discussed with Executive Director Harrison and the decision was made to offer the Respondent an opportunity to settle this matter informally rather than face a disciplinary hearing before the Board. A settlement agreement was negotiated incorporating a Guilt Clause and an Administrative Penalty of \$2,500 plus Investigative Costs in the amount of \$1,300.

Staff recommended the approval of the settlement agreement.

Motion: Waugh moved to approve the settlement agreement. Motion seconded by Morelli.

Winchman asked if non-registrant, Fischer, or the employed draftsman is being penalized. Bach stated that both the non-registrant and the draftsman are being fined. The case against the draftsman was closed at the January 2021 board meeting.

Vote: All in favor. Motion passes.

AGENDA ITEM 10A-2 Case No. 21-020N in the matter of Mohammad Abutarboush and Studio 27

The Respondent is alleged to have violated NRS 623.360.1 (a) (b) and (c) by holding himself out and engaging in the practice of architecture and residential design without having a certificate of registration issued by this Board.

Staff received anonymous information that the Respondent, who was applying to take the RD exam, had been practicing architecture. The complaint included copies of drawings prepared by the Respondent as well as advertisements from Houzz and Facebook.

The Respondent was sent a Notice of Charges concerning this matter. The Respondent's case was discussed with Executive Director Harrison and the decision was made to offer the Respondent an opportunity to settle this matter informally rather than face a disciplinary hearing before the Board. A settlement agreement was negotiated incorporating a Guilt Clause, an Effect on Licensure Clause, and an Administrative Penalty of \$12,500 plus Investigative Costs in the amount of \$1,500.

Staff recommended the approval of the settlement agreement.

Motion: Waugh moved to approve the settlement agreement. Motion seconded by Snyder.

Vote: All in favor. Motion passes.

AGENDA ITEM 10A-3 Case No. 21-022R in the matter of Edward Breakell and BAM Design

The Respondent is alleged to have violated NRS 623.360.1 (a) and (b) and NAC 623.740.1 by holding himself out and advertising that he was an architect and by using an unapproved firm name.

Staff received anonymous information that the Respondent was using the term architect on his website and LinkedIn page (Respondent is a residential designer.) Further investigation also revealed he was using an unapproved firm name.

The Respondent was sent a Notice of Charges concerning this matter. The Respondent's case was discussed with Executive Director Harrison and the decision was made to offer the Respondent an opportunity to settle this matter informally rather than face a disciplinary hearing before the Board. A settlement agreement was negotiated incorporating a No Contest Clause and an Administrative Penalty of \$2,500 plus Investigative Costs in the amount of \$1,500.

Staff recommended the approval of the settlement agreement.

Motion: Waugh moved to approve the settlement agreement. Motion seconded by Snyder.

Garlock asked what is meant by the No Contest Clause. Bach said that he is not contesting the Board's findings and not admitting to guilt. She also said that this is considered disciplinary action and that the respondent plans to redesign his website. Bach stated that she has informed him that he must add a disclosure on his website to state that he is a Residential Designer and not an Architect in Nevada.

Vote: All in favor. Motion passes.

AGENDA ITEM 10A-4 Case No. 21-031N in the matter of Matthew Metcalf and Matt Metcalf Architecture, PLLC

The Respondent is alleged to have violated NRS 623.360.1 (a) (b) and (c) by putting out a device and engaging in the practice of architecture without having a certificate of registration issued by this Board.

Staff received a reciprocity application for the Respondent. During the phone interview it was discovered that he had issued a proposal and prepared drawings for an RV Park located in Nevada.

The Respondent was sent a Notice of Charges concerning this matter. The Respondent's case was discussed with Executive Director Harrison and the decision was made to offer the Respondent an opportunity to settle this matter informally rather than face a disciplinary hearing before the Board. A settlement agreement was negotiated incorporating a Guilt Clause, an Effect on Licensure Clause, and an Administrative Penalty of \$3,500 plus Investigative Costs in the amount of \$1,200.

Staff recommended the approval of the settlement agreement.

Motion: Waugh moved to approve the settlement agreement. Motion seconded by Garlock.

Vote: All in favor. Motion passes.

AGENDA ITEM 10A-5 Case No. 21-032N in the matter of William Casler and William Casler Design Group Inc.

The Respondent is alleged to have violated NRS 623.360.1 (a) (b) and (c) by putting out a device and engaging in the practice of architecture without having a certificate of registration issued by this Board.

Staff received a reciprocity application for the Respondent. During the phone interview it was discovered that he had issued a proposal, performed a site visit, and prepared drawings for a Plasmapheresis facility located in Nevada.

The Respondent was sent a Notice of Charges concerning this matter. The Respondent's case was discussed with Executive Director Harrison and the decision was made to offer the Respondent an opportunity to settle this matter informally rather than face a disciplinary hearing before the Board. A settlement agreement was negotiated incorporating a Non-Admission of Guilt clause, an Effect on Licensure clause, and an Administrative Penalty of \$7,500 plus Investigative Costs in the amount of \$1,500.

Staff recommended the approval of the settlement agreement.

Motion: Waugh moved to approve the settlement agreement. Motion seconded by Snyder.

Vote: All in favor. Motion passes.

AGENDA ITEM 10B

Discussion and possible decision regarding closure of enforcement cases:

Bach recommended the following cases for closure without disciplinary action:

20-052N	20-061N	21-001R	21-002N	21-018N	21-021N
21-023R	21-024R	21-035N	21-036R	21-037N	

Motion: Waugh moved to approve the closure of the cases listed above without disciplinary action. Motion seconded by Snyder.

Vote: Mickey recused himself and all others in favor. Motion passes.

AGENDA ITEM 10C

Enforcement Report

Bach requested to discuss NRS 623.770 regarding the reproduction of documents at the next Board meeting. She wished to seek the Board’s opinion and needs clarification on whether a firm should request permission to reproduce a former employee’s documents.

AGENDA ITEM 11A

Architect Report - Review, discussion, and potential action regarding proposed draft NCARB resolutions that were discussed at the Regional Summit on March 4-5, 2021

Mickey informed that NCARB will conduct outreach regarding the resolutions and have planned three Zoom sessions scheduled for May 20th, May 27th and June 4th. He said that the purpose of the Zoom outreach is to allow participants to ask staff and sponsors more detailed questions about the resolutions.

Ciesynski asked if there was any update on the resolution regarding interior design. Mickey stated that the Interiors Task Force reviewed the recommendations, but not all were endorsed.

Garlock asked about NCARB’s financial standpoint regarding resolution 2021-I concerning the reduction of Member Board dues. Mickey said that NCARB’s overall budget would only be affected by 1% and the reduction in dues would not have a major effect.

Erny inquired for the Board’s opinion regarding resolution 2021-H concerning the approach to the change in governance of NCARB’s Board of Directors to accomplish equity. He said that he respects the intent of the resolution but feel that there are other ways to deliver results without changing the governance framework. He said that he also has concerns of the eligibility requirements and nomination process. Mickey said that it was discussed at the last regional summit meeting and some attendees voiced concerns that the resolution will begin to eliminate or reduce experience.

Waugh shared that the consensus of the Credentials Committee is that NCARB is attempting to change the culture and operation of how individuals must advance in ranks. He said that fresh perspectives can be great, and this mechanism encourages new voices and leaders.

Board members continued to discuss their concerns of the resolutions. Mickey encouraged the Board to participate in the Zoom sessions to have the opportunity to ask any questions they may have.

AGENDA ITEM 11B

Architect Report - FYI: NCARB Fast Facts – January & February 2021

This information was presented to the Board in the board meeting eBook.

AGENDA ITEM 11C

Architect Report - FYI: NCARB Update December 2020 and January 2021

This information was presented to the Board in the board meeting eBook.

AGENDA ITEM 11D

Architect Report - FYI: All Cut Scores Finalized

This information was presented to the Board in the board meeting eBook.

AGENDA ITEM 12A

Residential Design Report – Briefing of the residential design practice analysis – Phase 4

Morelli reported that the pilot survey was distributed on January 15, 2021 and received 49 responses. He said that the committee is scheduled to meet on Monday, March 29, 2021 to review the survey responses and that the final report will be prepared by mid-April. He also said that the committee will move forward to phase 5.

AGENDA ITEM 12B

Residential Design Report – Update of the residential design exam

Morelli reported that the Residential Design (RD) Exam was offered on February 11-12, 2021 and that there was a total of nine candidates. He also reported that five candidates took the graphic exam and one passed. Morelli stated that the RD Exam will be offered in August, but the date and location have not been determined.

AGENDA ITEM 13A

Registered Interior Design Report – FYI: Call for Nominations

This information was presented to the Board in the board meeting eBook.

AGENDA ITEM 13B

Registered Interior Design Report – FYI: Video about the history of the interior design practice in Nevada by Board Member Kim Ciesynski, RID

Ciesynski shared a YouTube video in the board eBook about the history of the interior design practice in Nevada and the NCIDQ Exam. She welcomed feedback from the Board.

Ciesynski stated that the conflict between interior designers and architects are the programs that are called Interior Architecture. She said that there is no regulation for Interior Architecture and that it should not be supported. Ciesynski hopes for the Board to speak with UNLV to discuss a name change

to the interior program. Snyder stated that NRS 623 is very clear of the use of the term "architect." Ciesynski stated that schools are not restricted on what they name their programs.

Harrison said that CIDQ is taking the initiative to speak with other jurisdictions on a quarterly basis regarding this issue. She said that she looks forward to collaborating with other jurisdictions.

AGENDA ITEM 14 Public Member Report

Waugh reported that the Credentials Committee plans to create a seamless voting process and will hold a voting delegate training. He said that there will be a series of candidate forums that will include Regional Directors to allow general members to ask questions.

Waugh shared that he has been appointed to the Las Vegas Clark County Library Board of Trustees.

AGENDA ITEM 15 Executive Director Report

Harrison informed the Board that the next board meeting has moved from Tuesday, June 8, 2021 to Wednesday, June 9, 2021. She said that the June board meeting will be a virtual meeting via Zoom. She also said that the following board meeting is scheduled for August 19, 2021.

Erny asked if future board meetings are held in person, will the Board offer a virtual option. Ling stated that the Governor has not made changes to the executive order, but agencies are anticipating on opening their offices to the public with restrictions. He stated that the order may potentially be lifted by August. Harrison asked if candidates will be required to be sworn-in in person or be given the virtual option once the executive order is lifted. Ling said that there is value in having an in-person swear-in, but it will be up to the Board to decide. Mickey requested to discuss this topic and the next board meeting.

Harrison reported that Continuing Education Unit (CEU) Audit notifications have been sent to registrants on March 11, 2021 and those selected in Audit must submit responses by April 20, 2021.

Harrison shared that the CEU Seminar Committee met virtually on February 26, 2021 to discuss topics for the agenda. She said that they hope to have an ADA or Covid-19 topic to cover the code related requirement and possibly have a 2-hour legal related topic. Harrison informed that the CEU Seminar is scheduled for November 5, 2021.

Harrison referred to page 410-411 in the board eBook and said that staff are tracking Assembly Bills (AB) and Senate Bills (SB). She stated that the board will be affected if AB 369 and SB 335 are passed.

Harrison announced that she and Aguada are working in the office full-time and that the office is still not open to the public.

Waugh asked why the lobbyist was not present to have the opportunity to discuss tracking of the new bills. Harrison said that the lobbyist will be invited to the June board meeting when the session is over because it is not necessary for the lobbyist to discuss any bill during session as there are no significant bills at this time.

AGENDA ITEM 16

Board Counsel Report

Ling had nothing to report.

AGENDA ITEM 17

Public Information Report

Hatfield reported that she and Bach met with Eric Strain’s Professional Practice class at UNLV in January. She also reported that she attended the Sierra Vista Career Fair with Nowak, however there were no students who attended. She said that she’s looking to find other career fairs to hopefully speak to students.

Hatfield shared that she enlisted with AIA to hopefully be chosen by teachers to speak to students at the Las Vegas Science and Technology Festival in April 2021.

Hatfield said that NCARB has created new content for comprehensive brochures for students and high school guidance counselors to provide information regarding the path to architecture. She said that she has provided the brochures for Sierra Vista High School to share with their students.

Hatfield stated that she will reach out to ACE Charter High School to hopefully speak to students about design career paths. She said that she reached out to NCIDQ to volunteer, but they do not allow non-CIDQ Certificate holders on their committees.

AGENDA ITEM 18

Items for Future Agenda

- Update Succession Plan to include language regarding long-term procedures
- Clarification of NAC 623.770 regarding reproduction of documents
- Possibility of hybrid options for future board meetings
- Graphic illustrators and whether their works are considered the practice of architecture

AGENDA ITEM 19

Public Comment

There was no public present for comment.

Chairman Mickey adjourned the meeting at 1:59 p.m.

Monica Harrison, Executive Director

William Snyder, Secretary/Treasurer