

**MINUTES FOR BOARD MEETING OF THE NEVADA STATE BOARD OF ARCHITECTURE,  
INTERIOR DESIGN AND RESIDENTIAL DESIGN (NSBAIDRD)**

**March 4, 2020**

**The Gina Spaulding Boardroom**

**2080 East Flamingo Road, Suite 120, Las Vegas, NV 89119**

**Wednesday, March 4, 2020**

Chairman Kimberly Ciesynski called the meeting to order at 8:30 a.m.

Roll Call: Kimberly Ciesynski, Chairman; James Mickey, Secretary/Treasurer; Gregory Erny; Ann Fleming; George Garlock; John Morelli; William Snyder; Nathaniel Waugh. Tina Wichmann was excused from the entire meeting.

Also, in attendance: Monica Harrison, Executive Director; Sophia Long, Deputy Attorney General; Laura Bach, Chief Investigator; Stacey Hatfield, Public Information Officer and Nani Aguada, Executive Assistant.

**NSBAIDRD Mission Statement:**

"The mission of the NSBAIDRD is to promote, preserve, and protect the health, safety, and welfare of the public by regulating architects, registered interior designers, and residential designers to provide competent professional services in the built environment."

**AGENDA ITEM 1**

**Public Comment**

There were no public comments.

**AGENDA ITEM 2**

**Approval of Consent Agenda**

Consent agenda included the following:

- A. Approval of Agenda
- B. Approval of Minutes: January 15, 2020
- C. Secretary/Treasurer Report (Reports and bank statements)
  - 1. Nevada Architect, Registered Interior Designer and Residential Designer Licensing Statistics
  - 2. Wells Fargo Bank Statements
  - 3. First Independent Bank Statements
  - 4. December 2019 QR Statement
- D. Ratification of Reciprocal Licenses (see attached list)
- E. Firm Name Approval Requests
  - 1. ANX
  - 2. Bradley Dean Carlson, Architect, LLC
  - 3. GAA Architect, Inc.
  - 4. Imago Dei Architecture, LLC
  - 5. K&D Residential Design
  - 6. LK Architecture and Engineering P.C.
  - 7. Scott D. Magar, R.A. LLC
  - 8. Suarez-Kuehne Architecture
- F. Firm Registration Approval Requests
  - 1. JML ARCHITECTURE D.P.C.

2. OTJ Architects, Inc.
3. The Lawrence Group Architects of the Americas, P.C.

**Architects: Registration by Reciprocity**

8273	Kendal William Giles	8295	Bethany H Morales
8274	Michael J Lipowski	8296	Frank A. Malek
8275	Andrew M Todd	8297	Jerry T Myers
8276	Sandra Monnieko Chapin Kukla	8298	Tuan Quoc Luu
8277	Artin Arthur Knadjian	8299	William Louis Paluch
8278	Aaron Douglas Neubert	8300	Richard Charles Creason
8279	Justin R Bruce	8301	Michael Schnaare
8280	Marc D Dimalanta	8302	Timothy P Rowbottom
8281	Alexander Finale	8303	David Ben Powyszynski
8282	Daniel L Tessarolo Jr.	8304	Richard Gordon
8283	Jason Longo	8305	Michael R Brunelle
8284	Jeffrey Sosalla-Bahr	8306	Jason Chandler
8285	Charles J. O'Brien IV	8307	Eric A Luciano
8286	Sarah Ann Hoistad	8308	Nicholas R Strube
8287	Paul A Spannhake	8309	Stanley H Lew
8288	Andrew C Harte	8310	Jose Luis Rangel
8289	Scott Carl Kuehne	8311	Shannon Nicole Bartch
8290	Laurel Rose Martin	8312	Jeffrey M Smith
8291	Haneen Khater	8313	Dmitriy Kazakov
8292	Mark Robert Dee	8314	Melanie Soos
8293	Carl Benjamin Nelson III	8315	Robert Soos
8294	Matthew Needham		

**Residential Designers: Registration by Reciprocity**

386-RD	Greg Turner
387-RD	John S. Suarez

**Motion:** Garlock moved to approve the consent agenda items 2A through 2E-4 and items 2E-7 through 2F-2. Motion seconded by Erny.

**Vote:** All in favor. Motion passes.

**AGENDA ITEM 2E-5 Firm Name Approval Request – K&D Residential Design**

Morelli stated that Residential Designers cannot provide drafting services to the public. Garlock argued that drafting is an instrument of a Residential Designer and that drafting is different from drafting services. Ciesynski suggested to provide clarification regarding drafting services in the firm approval letter.

**Motion:** Morelli moved to approve the firm name approval request for "K&D Residential Design" under the condition that the approval letter will include the clarification of drafting services. Motion seconded by Waugh.

**Vote:** Erny recused, Garlock opposed and all others in favor. Motion passes.

**AGENDA ITEM 2E-6**

**Firm Name Approval Request – LK Architecture and Engineering P.C.**

**Motion:** Waugh moved to approve the firm name approval request for “LK Architecture and Engineering P.C.” Motion seconded by Garlock.

Erny pointed out an error, “Witchita,” on the application as Wichita was misspelled.

**Vote:** All in favor. Motion passes.

**AGENDA ITEM 2F-3**

**Firm Registration Request – The Lawrence Group Architects of the Americas, P.C.**

**Motion:** Garlock moved to approve the firm registration request for “The Lawrence Group Architects of the Americas, P.C.” Motion seconded by Waugh.

Garlock stated his concern was that the proposed firm name states, “of the Americas” and that it is misleading to the public as it portrays a greater area than the Board’s jurisdiction. He said that it is misleading because it could be interpreted to be an architectural firm of South America, Central America and North America, although they only have offices in the United States of America. Board members said firms cannot use “of the Americas” unless the firm has offices throughout the Americas, as it is misleading to the public.

**Motion Withdrawn:** Garlock withdrew his original motion.

Mickey asked if the structure and ownership of the firm, as stated on their application, is for the entire “Lawrence Group,” or just for the entity in Nevada. Harrison said that the firm filed as a foreign corporation in Nevada. Mickey pointed out that the firm’s letterhead states, “Lawrence Group” and asked if the firm will be doing business in Nevada under “Lawrence Group” or “The Lawrence Group Architects of the Americas, P.C.” He said that all the firm’s current letterhead that states “Lawrence Group” is not accepted.

**Motion:** Garlock motioned to deny the firm registration request for “The Lawrence Group Architects of the Americas, P.C.” Motion seconded by Morelli.

**Vote:** Waugh opposed, all others in favor. Motion passes.

**AGENDA ITEM 6**

**Review and possible decision regarding application for architectural reciprocal registration of John Stantz pursuant to NRS 623.210 and NAC 623.410**

Documentation of Stantz’s application for architectural reciprocal registration was presented in the board meeting eBook.

**Motion:** Garlock moved to approve the application for architectural reciprocal registration of John Stantz. Motion seconded by Waugh.

**Vote:** All in favor. Motion passes.

**AGENDA ITEM 7**

**Review and possible decision regarding application for architectural reciprocal registration of Jose Ceja, Jr. pursuant to NRS 623.210 and NAC 623.410**

Documentation of Ceja’s application for architectural reciprocal registration was presented in the board meeting eBook.

**Motion:** Waugh moved to approve the application for architectural reciprocal registration of John Stantz. Motion seconded by Snyder.

Fleming asked why Ceja’s application is being reviewed by the board. Harrison replied that he was disciplined in other jurisdictions.

**Vote:** All in favor. Motion passes.

**AGENDA ITEM 3A**

**Deliberations/Action on Applications for Registration: Architect**

Mickey swore-in the following individuals as architects:

- 1. Daniel L. McGinnis.....8316
- 2. Ryan M. Warren.....8317

**Motion:** Erny moved to approve the registration of the above referenced individuals. Motion seconded by Garlock.

**Vote:** All in favor. Motion passes.

Ciesynski congratulated the new registrants and said that receiving licensure comes with great responsibility. She encouraged the new registrants to reach out to board staff if they have any questions.

Harrison informed the new registrants that they can contact board staff if they have questions on obtaining firm approvals and encouraged them to become NCARB Certified. She also informed them that they are exempt from continuing education units for the first two years of their registration.

Erny expressed the importance of maintaining their NCARB record and encouraged them to obtain an NCARB Certificate. He said the NCARB Certificate facilitates their ability to obtain licensure in other U.S. and International jurisdictions and is a passport for opportunities in their career.

The board asked the new registrants for feedback regarding their experience with NCARB examinations and their path to licensure. Warren shared that he took the traditional long path of completing college, gaining experience through internships, then took the exams. McGinnis shared that he has been on the path to licensure for about 14 years due to the recession and was not able to complete his IDP hours in a timely fashion. He said that he completed his IDP hours with a firm in Las Vegas, started the NCARB exams in the 4.0 version and completed his last two exams in the 5.0 version. McGinnis thanked his peers from the “KNIT” architectural firm for their guidance and support.

Mickey said that there are several universities that have adopted the IPAL Program to allow architect students to gain experience and take the NCARB exams while in college. He also said that UNLV is in the process of getting the program started.

Erny gave praise to the audience for supporting the new candidates on their path to licensure and for being witness of their special day. Hatfield shared that if there are any potential candidates in the audience or people in their firms who are on the path to licensure, to please reach out to her so that she can provide guidance and encouragement to future candidates.

Erny asked the new registrants for feedback regarding the registration process with the board. Warren said that he had no issues and that Aguada was really helpful. McGinnis said that he just finished the exams recently, went through the application process quickly and was able to get registered at the March board meeting.

Randy Lavigne, AIA Las Vegas Executive Director, thanked the Board for inviting AIA and giving them the opportunity to congratulate the new registrants. She said that she hopes that the new registrants will join AIA and utilize the organization to advocate, promote and support the profession of architecture. Lavigne welcomed and congratulated the new registrants to the profession on behalf of AIA Las Vegas. She provided the new registrants with information regarding membership with AIA.

**AGENDA ITEM 4**                      **Review and update of the NSBAIDRD Financial/Budget Reserves Policy**

This information was presented to the Board in the board meeting eBook.

**Motion:** Waugh moved to approve the NSBAIDRD Financial/Budget Reserves Policy. Motion seconded by Morelli.

Harrison proposed to update the Board's policy due to discussions with Mark Richards, the Executive Branch Auditor, and the recommendations of the Sunset Subcommittee. Based on those discussions and recommendations, she said the board's reserve should be at least six months but no more than two years. She said that this update will keep the board in line with EBAC and Sunset Subcommittee recommendations.

Garlock suggested that the board have two years in the reserves. Snyder asked what would result if the board did not have enough money in the reserves to operate. Long replied that the board would have to petition for general funds from the state. Garlock said that the board would have to adjust the budget to avoid being at a loss every year.

Harrison referred to page 43 of the board eBook. She reported that the number of reciprocity applications has increased and that the board is currently in good condition. She said that the board has a little more than a year in reserve. Harrison stated that operating costs are reduced due to technology, streamlined processes and staff efficiency. Erny said that if the reserve is increased to two years, the board must find another vehicle to fund the reserves.

**Vote:** All in favor. Motion passes.

**AGENDA ITEM 8A-1**                      **Case No 20-011N in the matter of Medhi Bolour and Denley Investments and Management Company**

The Respondent is alleged to have violated NRS 623.360.1 (a) (b) and (c) by holding himself themselves out, putting out a device (drawings) indicating the that he was qualified to practice

architecture and engaging in the practice of architecture without having a certificate of registration issued by this Board.

Staff received an anonymous complaint against the Respondent that he is providing services that fall under the practice of architecture. A Notice of Investigation was sent, and a response received. According to the Respondent a Planning and Zoning package was submitted to the City of Henderson Building Department. Respondent was not aware that preliminary drawings constituted the practice of architecture.

The Respondent was sent a Notice of Charges concerning this matter. The Respondent's case was discussed with Executive Director Harrison and the decision was made to offer the Respondent an opportunity to settle this matter informally rather than face a disciplinary hearing before the Board. A settlement agreement was negotiated incorporating a Guilt Clause, an Administrative Penalty of \$5,000, and Investigative Costs in the amount of \$1,400.

Staff recommended approval of the settlement agreement.

**Motion:** Waugh moved to approve the settlement agreement. Motion seconded by Morelli.

**Vote:** All in favor. Motion passes.

**AGENDA ITEM 8A-2            Case No 20-017N in the matter of Steven Ehrlich, Takashi Yanai, Patricia Rhee, Mathew Chaney and EYRC Architects**

The Respondents are alleged to have violated NRS 623.360.1 (a) and (b) by holding themselves out and advertising that they were qualified to practice architecture and provide architectural services without having anyone holding a certificate of registration issued by this Board.

Staff received an article naming registrant Thomas Wiscombe and the Respondents as the architects of a project located in Nevada. A Notice of Investigation was sent, and a response received. According to the Respondents they were not involved in the project and would remove it from their website. Additionally, they stated that Steven Ehrlich was going through reciprocity just in case the project did move forward.

The Respondents were sent a Notice of Charges concerning this matter. The Respondents' case was discussed with Executive Director Harrison and the decision was made to offer the Respondents an opportunity to settle this matter informally rather than face a disciplinary hearing before the Board. A settlement agreement was negotiated incorporating a Guilt Clause and an Administrative Penalty of \$3,500 and Investigative Costs in the amount of \$1,500.

Staff recommended approval of the settlement agreement.

**Motion:** Waugh moved to approve the settlement agreement. Motion seconded by Morelli.

Garlock asked if it was verified that three of the four respondents were FAIA and Bach replied that she did not verify that. Bach said that Ehrlich started the reciprocity process twice and still has not followed through. Garlock stated his concern that the administrative fine being charged is too low. Bach replied that the fines being charged was for violating NRS 623.360.1 (a) and (b.)

Erny suggested that this case be reported to the AIA and NCARB to reflect their lack of professionalism and discipline. Bach said that she reports all cases to NCARB and will also notify AIA of this case.

**Vote:** All in favor. Motion passes.

**AGENDA ITEM 8A-3 Case No 20-045N in the matter of John Mueller and JEMA, LLC**

The Respondent is alleged to have violated NRS 623.360.1 (a) (b) and (c) by holding himself out and putting out a device (proposal and drawings) indicating the that he was qualified to practice architecture and engaging in the practice of architecture without having a certificate of registration issued by this Board.

Staff received a reciprocity file for the Respondent who answered no to the question, *"Have you or any firm or business at which you practice architecture provided a proposal to a client, entered into a contract or agreement with a client, prepared drawings for a client, or otherwise performed architectural work for a project located or contemplated in Nevada?"* During the phone interview the Respondent mentioned that he had drawings ready to be submitted and asked how long before he would be registered.

The Respondent was sent a Notice of Investigation/Notice of Charges concerning this matter. The Respondent's case was discussed with Executive Director Harrison and the decision was made to offer the Respondent an opportunity to settle this matter informally rather than face a disciplinary hearing before the Board. A settlement agreement was negotiated incorporating a Guilt Clause and an Administrative Penalty of \$6,500 and Investigative Costs in the amount of \$1,500.

Staff recommended approval of the settlement agreement.

**Motion:** Waugh moved to approve the settlement agreement. Motion seconded by Morelli.

Garlock voiced his concern that the fine amount being charged is inconsistent. Bach stated that the fine is a larger amount due to violating NRS 623.360.1 (c), which is engaging in the practice of architecture.

**Vote:** All in favor. Motion passes.

**AGENDA ITEM 8B Discussion and possible decision regarding closure of enforcement cases:**

Bach recommended the following cases for closure without disciplinary action:

20-018N      20-031N      20-036N      20-037N      20-038N

**Motion:** Waugh moved to approve the closure of the cases listed above without disciplinary action. Motion seconded by Snyder.

**Vote:** Ciesynski recused and all others in favor. Motion passes.

**AGENDA ITEM 8C-2 Enforcement Report – FYI: Information on modular structures**

This information was presented to the Board in the board meeting eBook.

Bach stated that she received information from the Nevada Housing Authority (NHA) regarding modular structures. She reported that the NHA has jurisdiction when the modular structures have the mechanical, plumbing and electrical built in. This includes residential and commercial projects. If the modular structure needs MPE, then the building department has jurisdiction. NHA suggests contacting them before the project begins so they can advise which agency has jurisdiction. They would prefer projects go to the building department.

Erny asked if the Nevada Housing Authority is able to oversee commercial modular structures. He said that his concern is whether the agency is able to handle the health, safety and welfare issues with commercial modular constructions. Bach replied that the Nevada Housing Authority have inspectors who are trained to conduct commercial inspections but would rather have the Building Department get involved.

## **AGENDA ITEM 5                      Public Hearing for NSBAIDRD regulation R092-19**

The Revised Proposed Regulation of NSBAIDRD LCB File No. R092-19 was presented in the board meeting eBook. (*attached as Exhibit A*)

Ciesynski opened the public hearing for NSBAIDRD regulation R092-19 at 10:03am.

The holding of this public hearing is for the consideration of public comments regarding a regulation regarding fee and registration changes, known as LCB File Number R092-19. This regulation is intended to make changes to the regulations governing the practice of the design professions in Nevada. The notice of this hearing was properly and timely posted and that copies of the notice and the regulation have been publicly available in compliance with NRS chapter 233B. Finally, the Board has received eight written comments regarding the regulation prior to today's hearing and that copies of all written comments were provided to the Board Members in advance of this hearing and have been reviewed and considered by the Board Members.

This hearing was conducted in accordance with NRS chapter 233B. Ciesynski opened public comment at 10:05am to any and all persons of the public who wished to direct any comments regarding the regulation change.

*No persons of the public were present; therefore, no comments were made.*

Ciesynski closed the public comment portion of the hearing and discussed the regulation changes and any comments that were received. Long requested for verification that all Board Members have read all eight written comments received prior to the hearing. All Board Members have confirmed that they have read all comments.

**Motion:** Waugh moved to adopt the NSBAIDRD regulation R092-19. Motion seconded by Morelli.

**Vote:** All in favor. Motion passes.

Ciesynski closed the hearing at 10:07am.



**AGENDA ITEM 8C-1**

**Enforcement Report – Discussion and clarification on what engineering services architects and residential designers can provide**

Bach stated that currently there are no statutes in NRS 623 that support residential designers in providing engineering services. She said that historically residential designers were permitted to provide engineering services for their own projects and the Blue Book has always said the same. Bach said that following discussions with the Blue Book Committee, and also her discussions with Louis Ling, they do not believe that RD can provide engineering services

Bach said that the board has always held that residential designers should be able to provide engineering services for their own projects if they are competent and meet the minimum industry standards. She said it is up to the building department to determine if the plans meet code and industry standard, and whether to accept them. She stated that if the building departments were to reject the plans, then the residential designer would have to get an engineer to provide the services.

Bach shared that under the Nevada Engineers’ statutes, architects have an exemption and can provide engineering services. She stated that currently there are no restrictions as to what engineering services an architect can provide but should limit them to only provide engineering services for habitable spaces that must meet the minimum industry standards.

Board members discussed the issue at length. Board members said that the results of the practice analysis would ultimately decide this issue, though they provide some direction for the interim. It was decided that the item would be tabled until the next board meeting. Bach and Erny would draft board policy language to be presented at the next board meeting.

**AGENDA ITEM 8C**

**Enforcement Report**

Bach provided an update regarding the settlement agreements of the enforcement cases from the last board meeting. She reported that Caitlyn Perry successfully received her Interior Design Certificate from Nevada Fire Marshalls’ Office and that the fines were stayed. She also reported that Jeanne Moller is in the process of contacting architects that she’s worked with and submitting information to the Colorado Architecture Board.

Erny gave praise to Bach for her involvement with the NCIRC committee.

**AGENDA ITEM 9A**

**Architect Report – Review and discussion of proposed draft NCARB resolutions that will be discussed at the Regional Summit on March 5-7, 2020**

This information was presented to the Board in the board meeting eBook.

Erny said that the resolutions will be acted upon at the regional meeting.

**AGENDA ITEM 9B**

**Architect Report – FYI: FY21 Candidates for National and Regional Office**

This information was presented to the Board in the board meeting eBook.

Erny said that decisions regarding the candidates will be acted upon at the June regional meeting. Mickey said that there will be contested positions in with WCARB elections. He said that he and another executive board member will be terming out. He also said that there are three positions that need to be filled with four candidates in the running.

**AGENDA ITEM 9C**                      **Architect Report – FYI: NCARB Fast Fact – January 2020**

This information was presented to the Board in the board meeting eBook.

**AGENDA ITEM 9D**                      **Architect Report – FYI NCARB January 2020 Update**

This information was presented to the Board in the board meeting eBook.

**AGENDA ITEM 10A**                      **Residential Design Report – Update regarding the residential design exam practice analysis**

Morelli reported that the Board offered the Residential Design Written Exam on February 6, 2020. He stated that there were three candidates who took the exam in Las Vegas and had a 33.33% pass rate.

Morelli also reported that the contract for the practice analysis is in process with the State. Harrison said that the contract must be approved by the State to move forward with the practice analysis and that the committee is currently in the first phase.

**AGENDA ITEM 11A**                      **Registered Interior Design Report – FYI: NCIDQ Exam Blueprints**

This information was presented to the Board in the board meeting eBook.

Fleming reported that the new Exam Blueprint was mentioned in a recent issue of ID Interior Design Magazine. She said that the article was about what NCIDQ focuses on and how they surveyed some certificate holders. She stated that there are currently 33,439 NCIDQ certificate holders and that NCIDQ is continuing to grow.

Fleming also reported that in February, she attended the Board Member Executive Orientation in Washington, D.C. She said that about 70 Board Members from different disciplines attended and they discussed the roles of each discipline. She stated that she used Hatfield's posting as an example of good practice for other boards to get organized and motivated.

Ciesynski shared that she will attend the WCARB Regional Summit and share a 30-minute presentation regarding the Registered Interior Design profession and the NCIDQ exams.

**AGENDA ITEM 12**                      **Public Member Report**

Waugh reported that he will attend the last NCARB Examination Committee Meeting for this year and have submitted his request to continue to volunteer for another year.

**AGENDA ITEM 14****Board Counsel Report**

Long had nothing to report.

**AGENDA ITEM 13****Executive Director Report**

Harrison reported that the list of registrants whose licenses are expired, inactive, retired or emeritus status will be mailed to the building departments next week. She said that 3,111 registrants have renewed their license for this year and that she is currently in the process of completing the Continuing Education Audit.

Harrison reminded the board that the next board meeting is scheduled for June 10, 2020 and the following meetings are planned for August 19, 2020 in Reno and October 20, 2020. She also reminded the board that the evaluation of the Executive Director must be reviewed at the June board meeting. She stated that the final draft of the Blue Book will also be reviewed at the June board meeting.

Harrison updated the board regarding staff. She stated that staff has processed numerous reciprocity applications recently and that Hatfield has been doing great with her busy workload.

**AGENDA ITEM 15****Public Information Report**

Hatfield shared that she had three outreach events since the last board meeting. She said that she spoke to the ACE Mentoring Program at ATEC and did the presentation with a UNLV Master's Program student, Andrew Kennedy, who works for Blue Heron. She stated that Kennedy shared his experiences of his day-to-day practice, what it's like to work for a firm, and what it's like to be a student at UNLV. She also stated that she informed the students about licensure and the different design professions.

Hatfield reported that she and Bach recently spoke to Eric Strain's Design Practice Management class. She said that most of those students will be graduating in May and many have completed their AXP hours. She stated many of the students had questions for Bach regarding enforcement.

Hatfield also reported that at the request of the LGA firm, she spoke to their candidates regarding licensing. She said that some of the candidates are close to completing their AXP hours and some have already started testing. She stated that some of the candidates gave her some feedback regarding the NCARB ARE exams and the NCIDQ exams.

Hatfield stated that AIA has asked her to join their outreach committee. She said that she plans to go with the AIA outreach committee to Foothill's High School Career Fair in April and hopes to join the next event and speak to students at Valley High School too.

Hatfield said that she reached out to Atilla Lawrence at UNLV to discuss the possibility of speaking to third-year and fourth-year students.

Hatfield provided the board with an update regarding the CEU seminar. She said that there are three speakers who have confirmed, and she is working with an attorney to hopefully get the fourth speaker to present a risk management topic. Hatfield informed the board that a copy of Focus and her Social Media calendar are available in the board meeting eBook.

**AGENDA ITEM 16**

**Items for Future Agenda**

- Clarification on what engineering services architect and residential designers can provide
- Updated opinion regarding the exemption with the Contractors Board

**AGENDA ITEM 17**

**Public Comment**

There was no public present.

Chairman Ciesynski adjourned the meeting at 11:39 a.m.

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Monica Harrison, Executive Director

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James Mickey, Secretary/Treasurer

**Attachment(s):**

- Exhibit A – The Revised Proposed Regulation of NSBAIDRD File No. R092-19

**EXHIBIT A**

**REVISED PROPOSED REGULATION OF THE  
STATE BOARD OF ARCHITECTURE,  
INTERIOR DESIGN AND RESIDENTIAL  
DESIGN LCB File No. R092-19**

January 14, 2020

EXPLANATION - Matter in *italics* is new; matter in brackets (**emitted material**) is material to be omitted.

AUTHORITY: §1, NRS 622.238 and 623.140; §2, NRS 623.140, 623.180 and 623.310.

A REGULATION relating to professions; revising certain requirements for an application for registration as an architect, registered interior designer or residential designer; revising certain registration and renewal fees for an architect, interior designer or residential designer; and providing other matters properly relating thereto.

**Legislative Counsel's Digest:**

Existing law requires the State Board of Architecture, Interior Design and Residential Design to adopt regulations relating to the practices of architecture, interior design and residential design in this State. (NRS 623.140) **Section 1** of this regulation: (1) eliminates the requirement that an application for registration as an architect, registered interior designer or residential designer be notarized; and (2) requires that such an application be submitted to the Board by mail or electronically.

Existing law prohibits a regulatory body from denying an application for a license, certificate or permit based solely on the applicant's immigration or citizenship status and requires an applicant to provide his or her individual taxpayer identification number or other alternative personally identifying number on an application for a license, certificate or permit if the applicant does not have a social security number. (NRS 622.238) Consistent with this requirement, **section 1** requires an applicant to provide an alternative personally identifying number on an application for registration as an architect, registered interior designer or residential designer if he or she does not have a social security number.

Existing law requires the Board to set certain fees for the examination, certificates of registration, registration and renewal of registration for persons seeking to engage in the practice of architecture, interior design or residential design in this State and requires the Board to establish prorated fees for certificates of registration that are issued for less than 1 year. (NRS 623.180, 623.310) **Section 2** of this regulation: (1) increases the fee for an initial registration or renewal issued in any month other than November or December from \$150 to \$180; and (2) increases the fee for an initial registration issued in November or December from \$75 to \$90.

**Section 1.** NAC 623.215 is hereby amended to read as follows:

1. An application for registration as an architect, registered interior designer or residential designer must be made on a form prescribed by the Board.
2. The application must include:
  - (a) The applicant's name ~~and~~;
  - (b) *The applicant's social security number ~~the~~ or, if the applicant does not have a social security number, an alternative personally identifying number of the applicant, including, without limitation, his or her individual taxpayer identification number;*
  - (c) *The number of ~~his or her~~ the applicant's driver's license ~~and the~~ or other government-issued identification card;*
  - (d) *The addresses and telephone numbers of ~~his or her~~ the applicant's business and residence;*
  - ~~(b)~~ (e) The applicant's birthplace and date of birth;
  - ~~(e)~~ (f) A statement indicating whether the application is for certification by written examination or by evidence of registration and certification in another jurisdiction;
  - ~~(d)~~ (g) The names and addresses of the applicant's associates in business and the employer from whom the applicant has solicited a letter of reference; and
  - ~~(e)~~ (h) A statement indicating whether the applicant has ever been arrested and, if so, the date, place, nature and final disposition of the charge.
3. Each application must be ~~notarized~~ *submitted to the Board by mail or electronically.*

**Section 2.** NAC 623.290 is hereby amended to read as follows:

1. The following fees are prescribed and will be collected by the Board at the time an application is made or material is furnished:
  - (a) For an examination for a certificate:
    - (1) For the examination for registration as a residential designer if the entire examination is taken at one time ..... \$300

- (2) If the entire examination is not taken at onetime:
    - (I) For the graphic section of the examination for registration as a residential designer..... 150
    - (II) For each written section of the examination for registration as a residential designer..... 75
  - (3) For the written examination for registration as a registered interior designer..... 100
  - (4) By reciprocity or other means requiring special action by the Board ..... 300
  - (5) For the computer architect registration examination, in addition to the regular fee for examination..... 50
  - (b) For a certificate of registration ..... 125
  - (c) For the late renewal of an expired certificate of registration within 1 year after its expiration..... 22
  - (d) For the late renewal of a certificate which has been expired for more than 1 year but not more than 3 years..... 300
  - (e) Except as otherwise provided in paragraph (f), for an initial registration or a renewal of a registration.....~~150~~ 180
  - (f) For an initial registration issued in November or December.....~~75~~ 90
  - (g) For restoration of an expired or revoked certificate of registration..... 300
  - (h) For replacement of a certificate of registration..... 30
  - (i) For application forms..... 25
2. The Board will, upon request, make available the schedule of fees charged by the National Council of Architectural Registration Boards for the examination for registration as an architect and for retaking any part or parts of the examination.