



Nevada State Board of Architecture, Interior Design & Residential Design

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MEMORANDUM

January 2023

To: Nevada Architects, Registered Interior Designers and Residential Designers

From: Nevada State Board of Architecture, Interior Design and Residential Design

Re: Review and Seal / Over Stamping

There have been multiple reported incidences of architects and residential designers reviewing and sealing plans. Architects, registered interior designers and residential designers may not “over stamp,” or simply review and seal documents. Documents bearing the registrant’s stamp and signature, whether submitted to a building department or architectural review committee, must be prepared by and under the registrant’s responsible control.

NRS 623.270.1(d)

Except as otherwise provided in subsection 6 of NRS 701.220, the Board may place the holder of any certificate of registration issued pursuant to the provisions of this chapter on probation, publicly reprimand the holder of the certificate, impose a fine of not more than \$10,000 against him or her, suspend or revoke his or her license, impose the costs of investigation and prosecution upon him or her or take any combination of these disciplinary actions for any of the following acts:

(d) The holder of a certificate has affixed his or her signature or seal to plans, drawings, specifications or other instruments of service which have not been prepared by the holder of the certificate or in his or her office, or under his or her responsible control, or has permitted the use of his or her name to assist any person who is not a registered architect, registered interior designer or residential designer to evade any provision of this chapter.

Registrants are required to redraw and take responsible control for prototype plans, plans submitted but not permitted, plans prepared by a contractor if the contractor does not build the project, and plans submitted by a homeowner. Registrants taking over a project from another registrant may not over stamp the drawings and must get a release from the original registrant. If a release is not obtained and the plans are not permitted, then the plans should be redesigned. A registrant taking over plans from a contractor or unlicensed designer must take responsible control and completely redraw and stamp the plans.

Registrants are not required to stamp documents stamped by an engineer. They are also not required to stamp drawings that have already been permitted.

If you have any questions about stamping requirements, the please contact the board office at (702) 486-7300.