

**MINUTES FOR BOARD MEETING OF THE NEVADA STATE BOARD OF ARCHITECTURE,
INTERIOR DESIGN AND RESIDENTIAL DESIGN (NSBAIDRD)**

October 22, 2025

The Gina Spaulding Boardroom
2080 East Flamingo Road, Suite 120, Las Vegas, NV 89119

Wednesday, October 22, 2025

Chairman James Mickey called the meeting to order at 9:35 a.m.

Board members present: James Mickey (Chairman), Tina Wichmann (Secretary/Treasurer), Daniel Coletti, Gregory Erny, George Garlock, Chelsea Lavell, William Snyder, Nathaniel Waugh and Marie Wikoff

Staff present: Monica Harrison (Executive Director), Louis Ling (Legal Counsel), Laura Bach (Chief Investigator), Stacey Hatfield (Public Information Officer), and Jessica Hernandez (Licensing Specialist / Bookkeeper)

NSBAIDRD Mission Statement:

“The mission of the NSBAIDRD is to promote, preserve, and protect the health, safety, and welfare of the public by regulating architects, registered interior designers, and residential designers to provide competent professional services in the built environment.”

AGENDA ITEM 1 Public comment

There was no public comment.

AGENDA ITEM 2 Approval of consent agenda

Consent agenda included the following:

- A. Approval of Agenda
- B. Approval of Minutes: August 20, 2025 & May 12, 2025
- C. Secretary/Treasurer Report (Reports and bank statements)
 1. Nevada Architect, Registered Interior Designer and Residential Designer Licensing Statistics
 2. Wells Fargo Bank Statements
 3. Bank of Nevada Statements
 4. First Independent Bank Statements
- D. Ratification of Reciprocal Licenses (see attached list)
- E. Firm Name Approval Requests
 1. Parti Architecture, PLLC
 2. Peterson NV-PHX, LLC
 3. Paulius International, P.C.
 4. Walton Architecture
 5. RKTECT Studios, LLC
 6. Brendan Dwyer Architecture
 7. Varitone Architecture, LLC
 8. On Point Architecture, LLC

- F. Firm Registration Approval Requests
 1. Grace Design Studios, LLC
 2. Falcon Architectural Services Llc
 3. RRMM Architects Collaborative, Inc.
 4. Arcon Associates Incorporated
 5. AOA Nevada, LLC

Architects: Registration by Reciprocity

9810	Christopher Child	9826	Benjamin Foster	9842	David S. Abraham
9811	Kay D. Vorderwuelbecke	9827	Joseph Leo Purcell III	9843	Brandan Sean Dwyer
9812	Andrew Byrne	9828	Tylor Kerpan	9844	Nicole L. Posten
9813	Spencer Alexander	9829	Gregg Holdsworth	9845	Christina M. Larson
9814	Kelly Holland	9830	Edward Kopelson	9846	Kyle Allyn Wilson
9815	Peter Rasmussen	9831	Vien-Phong Trinh	9847	Devin Oatman Weaver
9816	Jung Min Cho	9832	Caveh K. Masum	9849	Patrick Grannan
9817	Kristopher M. Tourek	9833	Scott B. Hunter	9850	Melissa Ann Cox
9818	William Parsons Engle	9834	Kyle J. Kapaun	9851	Charles E. d’Arcy III
9819	Jacob S. Bunting	9835	David Eugene Burkett	9852	Stephen B. Klimas
9820	Lance E. Champion	9836	Clare Denise Walton	9853	Keegan Michael Byrnes
9821	Glenn Sarsale	9837	Patrick Higgins	9854	Michael Wijdoogen
9822	Morgan Elyse Tucker	9838	Krystal Lee Kolts Watts	9855	Curtis Coleman
9823	Aaron Pleskac	9839	Robert Allen Briggs	9856	Christopher A. Richardson
9824	Scott C. Uher	9840	James Gentry Damron	9857	Audra J. Herriges
9825	Raymond V. Paulius				

Residential Designers: Registration by Reciprocity

473-RD	Christine Hardin	475-RD	David Milton Barber
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Garlock requested Item 2F-4 be pulled from the consent agenda for further discussion.

Motion: Erny moved to approve the consent agenda, except item 2F-4. Motion seconded by Snyder.

Vote: All in favor. Motion passes.

AGENDA ITEM 2F-4 Firm registration approval request: Arcon Associates Incorporated

Garlock stated the application needs to be corrected as a non-registrant owner is listed as providing regulated services. Staff said they will ask the applicant to correct the application

Motion: Garlock moved to approve the firm registration approval request of “Arcon Associates Incorporated,” provided the application is amended. Motion seconded by Waugh.

Vote: All in favor. Motion passes.

AGENDA ITEM 10A-1 Case No. 26-007R in the matter of Christopher Forsyth

The Respondent is alleged to have violated NRS 623.270.1(d)(f) by not being in responsible control of plans that were not prepared by him.

A settlement agreement was negotiated incorporating a Non-Admission of Guilt clause, an Admonishment, and \$2,000 in investigative costs.

Staff recommended approval of the settlement agreement.

Motion: Waugh moved to approve the settlement agreement. Motion seconded by Snyder.

Vote: Mickey recused. All others in favor. Motion passes.

AGENDA ITEM 10A-2 Case No. 26-008N in the matter of Matthew Carpenter

The Respondent is alleged to have violated NRS 623.035.1(d), NRS 623.360.1(c) and NAC 623.0195 by working outside of the contractor’s exemption and engaging in the practice of architecture.

A settlement agreement was negotiated incorporating a Guilt clause, \$2,500 in restitution, and \$2,000 in investigative costs.

Staff recommended approval of the settlement agreement.

Motion: Waugh moved to approve the settlement agreement. Motion seconded by Wikoff.

Vote: Mickey recused. All others in favor. Motion passes.

AGENDA ITEM 10B Discussion and possible decision regarding closure of enforcement cases

The following cases were recommended for closure without disciplinary action per NRS 623.131:

25-046N	26-002N	26-009R	26-013N	26-015N	26-018N
25-056N	26-003N	26-011N	26-014N	26-017N	26-021N
25-059N	26-005N				

Motion: Waugh moved to approve the closure of the cases listed above without disciplinary action. Motion seconded by Wikoff.

Vote: Mickey recused. All others in favor. Motion passes.

AGENDA ITEM 10C Enforcement report

Bach had nothing to report.

AGENDA ITEM 11A Architect Report – FYI: NCARB Fast Facts August and September 2025

This information was presented in the board meeting e-book.

AGENDA ITEM 11B Architect Report – FYI: NCARB Nevada Jurisdictional Data Packet

This information was presented in the board meeting e-book.

AGENDA ITEM 11C Architect Report – FYI: NCARB Board of Directors Brief September 2025

This information was presented in the board meeting e-book.

AGENDA ITEM 12A Residential Designer Report – Update of the Residential Design Examination

Coletti reported the pass rates for the August Residential Design Exam.

AGENDA ITEM 13A Registered Interior Designer Report – 2026 CIDQ Board of Directors Ballot

Wikoff said if the board approves the slate, she will cast Nevada's ballot.

Motion: Erny moved to approve the 2026 CIDQ Board of Directors slate. Motion seconded by Waugh.

Vote: All in favor. Motion passes.

AGENDA ITEM 13B Registered Interior Designer Report – FYI: CIDQ Annual Meeting 2025 in Denver, CO

Mickey and Erny will attend the annual meeting.

AGENDA ITEM 14 Public Member Report

Waugh thanked the retiring board members for their support and service.

AGENDA ITEM 15 Board Counsel Report

Ling updated the board on the Matter of Jeffrey Hagen and JAHA Architecture.

AGENDA ITEM 16 Executive Director Report

Harrison said renewal season has started. The next board meetings are January 21, 2026 (Zoom) and March 25 (TBD). Harrison said Coletti, Snyder and Wikoff were not seeking reappointment to the board. She has not heard from the Governor’s office yet regarding new board member appointments.

AGENDA ITEM 17 Public Information Report

Hatfield updated the board on outreach activities and the upcoming CEU seminar. She also reported that all Nevada students are able to attend the CEU seminar for \$1. This is a new initiative. Architecture students will be able to use this for AXP credits.

AGENDA ITEM 3A Deliberations/Action on Applications for Registration: Architects

Mickey greeted the attendees and explained the swearing-in process and ceremony.

The following individuals were sworn in as architects:

- 1. Derrick Takara 9841
- 2. Elizabeth E. Fuentes..... 9848

Motion: Waugh moved to approve the registration of the above-referenced individuals as architects.

Motion seconded by Garlock.

Vote: All in favor. Motion passes.

AGENDA ITEM 3B Deliberations/Action on Applications for Registration: Registered Interior Designers

The following individual was sworn in as a registered interior designer:

- 1. Nicole Ravasini 336-ID

Motion: Waugh moved to approve the registration of the above-referenced individual as a registered interior designer. Motion seconded by Garlock.

Vote: All in favor. Motion passes.

AGENDA ITEM 3C Deliberations/Action on Applications for Registration: Residential Designers

The following individual was sworn in as a residential designer:

- 1. Jacklyn A. Chambers 474-RD

Motion: Waugh moved to approve the registration of the above-referenced individual as a residential designer. Motion seconded by Garlock.

Vote: All in favor. Motion passes.

Board members and staff congratulated the new registrants. New registrants provided feedback on the registration process.

AGENDA ITEM 5 **Review and possible approval of firm name Divine Spaces LLC**

Motion: Waugh moved to approve the firm name approval request of “Divine Spaces LLC.” Motion seconded by Wikoff.

Vote: All in favor. Motion passes.

AGENDA ITEM 4 **Recognition of the first graduate of the five-year Bachelor of Architecture program from Truckee Meadows Community College – Ms. Kaylan Phillips**

Mickey congratulated Kaylan Phillips, the first graduate of the TMCC BArch program. He stated that this program is the first of its kind in the US, a BArch program in a community college. Erny, a TMCC AXP advisor, offered his congratulations to Phillips, praising her perseverance and celebrating her success.

AGENDA ITEM 6 **Presentation of audit results for Fiscal Year End 2025 – Suzanne Olsen, CPA from Casey Neilon, Inc.**

Suzanne Olsen, CPA for Casey Neilon, presented the audit results for fiscal year end 2025. Information regarding the results was provided in the board meeting e-book.

Motion: Waugh moved to accept the audit results for Fiscal Year End 2025. Motion seconded by Snyder.

Vote: All in favor. Motion passes.

AGENDA ITEM 7 **Review and approval of the 5-year budget projection for FY 2026-2030**

Harrison presented the 5-year budget projection for FY 2026-2030.

Motion: Coletti moved to approve the proposed FY 2026-2030 budget projections. Motion seconded by Waugh.

Vote: All in favor. Motion passes.

AGENDA ITEM 8 **Business & Industry – Boards & Commissions Update**

Harrison said that Business and Industry is drafting regulations. When there is a finalized draft, it will be presented at a board meeting.

AGENDA ITEM 9

Presentation and review of succession plan by Executive Director Harrison

Harrison said that the board approved a succession plan in 2019. She has been cross-training and mentoring Public Information Officer State Hatfield since that time. Harrison recommends a target transition to promote Hatfield to Deputy Director, effective January 1, 2026. Cross training and mentoring will continue, with Hatfield’s target promotion date to Executive Director of November 18, 2026. At that time Harrison will become Executive Director Emeritus until her retirement date in January 2027.

Motion: Erny moved to accept Harrison’s recommendation for succession. Motion seconded by Waugh.
Vote: All in favor. Motion passes.

AGENDA ITEM 18

Election of Officers

Motion: Snyder moved to nominate Mickey as Board Chair. Motion seconded by Wikoff.
Vote: All in favor. Motion passes.

Motion: Mickey moved to nominate Wichmann as Board Secretary/Treasurer. Motion seconded by Snyder.
Vote: All in favor. Motion passes.

AGENDA ITEM 19

Items for future agenda

There were no items for future agenda.

AGENDA ITEM 20

Public Comment

There was no public comment.

Mickey adjourned the meeting.

Monica Harrison, Executive Director

Tina Wichmann, Secretary/Treasurer