

**MINUTES FOR BOARD MEETING OF THE NEVADA STATE BOARD OF ARCHITECTURE,  
INTERIOR DESIGN AND RESIDENTIAL DESIGN (NSBAIDRD)**

**August 21, 2024**

The Gina Spaulding Boardroom  
2080 East Flamingo Road, Suite 120, Las Vegas, NV 89119

**Wednesday, August 21, 2024**

Chairman Greg Erny called the meeting to order at 8:35 a.m.

Board members present: Gregory Erny (Chairman), William Snyder (Secretary/Treasurer), George Garlock, Chelsea Lavell, James Mickey, Nathaniel Waugh, Tina Wichmann and Marie Wikoff. Daniel Coletti was excused.

Also in attendance: Monica Harrison (Executive Director), Louis Ling (Legal Counsel), Laura Bach (Chief Investigator), Stacey Hatfield (Public Information Officer), and Leilani Quenga (Licensing Specialist / Bookkeeper).

**NSBAIDRD Mission Statement:**

“The mission of the NSBAIDRD is to promote, preserve, and protect the health, safety, and welfare of the public by regulating architects, registered interior designers, and residential designers to provide competent professional services in the built environment.”

**AGENDA ITEM 1      Public comment**

There was no public comment.

**AGENDA ITEM 2      Approval of consent agenda**

Consent agenda included the following:

- A. Approval of Agenda
- B. Approval of Minutes: June 5, 2024
- C. Secretary/Treasurer Report (Reports and bank statements)
  1. Nevada Architect, Registered Interior Designer and Residential Designer Licensing Statistics
  2. Wells Fargo Bank Statements
  3. Bank of Nevada Statements
  4. First Independent Bank Statements
- D. Ratification of Reciprocal Licenses (see attached list)
- E. Firm Name Approval Requests
  1. Carson Nolan Architect LLC
  2. Rostrata Ltd.
  3. Exyte Oregon Architecture and Engineering, Inc.
  4. Stengel Hill Architects, LLC
  5. JKAE
  6. Hoefler AE Services, LLC
  7. Chris Dawson Architect, LLC
  8. HED Design Services, LLC

F. Firm Registration Approval Requests

1. Progressive Companies
2. STANDARD LLP
3. TPG Architecture, LLP

**Architects: Registration by Reciprocity**

9477	William P. Duncanson	9494	Naftoli C Gut	9510	Michael Lyons
9478	Yesika Soto	9495	Peter G. Mehlretter	9511	Sterling Chad Beus
9479	Brett Peter Gulash	9496	Ali Parva	9512	Emmanuel Athumani Mdingi
9480	Enrique Suarez	9497	Kyle William Callaghan	9513	Seth Briskman
9481	James Arthur Herr	9498	Steven L. Gardner	9516	Patricia Green
9482	Cory Daniel Miller	9499	John Elgin Robbins	9517	Craig A. Brannin
9483	Benjamin L. Bernier	9500	Jason William Swift	9518	Michael S. Warshaw
9484	Jean M Morgan	9501	Geoffrey M. Bird	9519	John Lewis Grande
9485	John Rutka	9502	Lawrence William Gooss, III	9520	Brooklynn Short Bogdan
9486	Anthony James Ries	9503	Robert Charles Halverson	9521	Dora W Kay
9487	Robert C. Stettner	9504	David Scott Miller	9522	John Luke Davis
9488	James A. Esquivel	9505	Denise Svenson	9523	Aaron Patrick Swiger
9489	Allison C. Marshall	9506	Anthony Roxas	9524	Arno Arturo Sandoval Rudolph Johannes Baakman
9490	William Douglas Martin	9507	Timothy Thielke	9525	Kinley Cade Puzey
9491	Carolina Paz	9508	Patrick J. Bates	9526	Mark Stuart Knoke
9492	Benjamin Gingrich	9509	David Michael Clayton		
9493	Nicholas Netherda				

**Residential Designers: Registration by Reciprocity**

454-RD Joseph E Arleo Jr.

Mickey requested item 2E-3 be pulled from the consent agenda for further discussion. Erny requested item 2F-3 be pulled from the consent agenda for further discussion.

**Motion:** Snyder moved to approve the consent agenda, except items 2E-3 and 2F-3. Motion seconded by Garlock.

**Vote:** All in favor. Motion passes.

**AGENDA ITEM 2E-3 Firm name approval request: Exyte Oregon Architecture and Engineering, Inc.**

Mickey said the phone number on the application is probably incorrect. He also asked staff for clarification on a few items.

**Motion:** Mickey moved to approve the firm name approval request of “Exyte Oregon Architecture and Engineering, Inc.” Motion seconded by Snyder.

**Vote:** All in favor. Motion passes.

**AGENDA ITEM 2F-3 Firm registration approval request: TPG Architecture, LLP**

Board members asked for clarification on firm ownership and roles.

**Motion:** Waugh moved to approve the firm name approval request of “TPG Architecture, LLP.” Motion seconded by Snyder.

**Vote:** All in favor. Motion passes.

**AGENDA ITEM 7 Review and possible approval of Mr. Tveter’s proposal for independent contract with NSBAIDRD for accounting services.**

Harrison presented Mr. Tveter’s contract for board consideration.

**Motion:** Garlock moved to approve Mr. Tveter’s proposal for independent contract with NSBAIDRD for accounting services. Motion seconded by Mickey.

**Vote:** All in favor. Motion passes.

**AGENDA ITEM 8A-3 Case No. 24-032R in the matter of Rene Rolin Hassenzahl and MIXT Consulting**

Bach said this item should be pulled from the agenda.

**AGENDA ITEM 8A-1 Case No. 24-005N in the matter of Stephanie Foster and Stephanie Styles Design**

The Respondent is alleged to have violated NRS 623.360.1(a) and (b) by advertising and holding herself out as an architect and residential designer without having a certificate of registration with this board.

Staff received a complaint from Robert Eisen stating the Respondent was holding herself out as an architect and residential designer by advertising on her Facebook page that she provides interior architecture, residential design, space planning and commercial services.

The respondent was sent a Notice of Charges concerning this matter. The Respondent’s case was discussed with Executive Director Harrison and the decision was made to offer the Respondent an opportunity to settle the matter informally rather than face a disciplinary hearing before the board. A settlement agreement was negotiated incorporating a Non-Admission of Guilt clause, a \$4,000 Administrative Penalty, and \$1,500 in investigative costs.

Staff recommended approval of the settlement agreement.

Wikoff recused herself from the matter.

**Motion:** Mickey moved to approve the settlement agreement. Motion seconded by Waugh.

**Vote:** Wikoff recused. All others in favor. Motion passes.

**AGENDA ITEM 8A-2 Case No. 24-028N in the matter of Anna Noble and Noble Designs**

The Respondent is alleged to have violated NRS 623.360.1(b) by advertising services that fall under the practice of residential design, without having a certificate of registration with this board.

Staff reviewed the Respondent's website due to previous enforcement action and found that she was advertising commercial services. The Respondent was given several opportunities to comply but she did not make the changes.

The Respondent was sent a Notice of Charges concerning this matter. The Respondent's case was discussed with Executive Director Harrison and the decision was made to offer the Respondent an opportunity to settle the matter informally rather than face a disciplinary hearing before the board. A settlement agreement was negotiated incorporating a Guilt clause, a \$1,000 Administrative Penalty, and \$1,900 in investigative costs.

Staff recommended approval of the settlement agreement.

**Motion:** Waugh moved to approve the settlement agreement. Motion seconded by Snyder.

**Vote:** All in favor. Motion passes.

**AGENDA ITEM 8B Discussion and possible decision regarding closure of enforcement cases**

Bach recommended the following cases for closure without disciplinary action:

24-037N          24-039N          24-041N          25-003N          25-007N

**Motion:** Waugh moved to approve the closure of the cases listed above without disciplinary action. Motion seconded by Wikoff.

**Vote:** Erny recused. All others in favor. Motion passes.

**AGENDA ITEM 6C Enforcement report**

Bach had nothing to report. Board members discussed the fact that there appears to be more cases involving the practice of registered interior design lately. They directed staff to update the interior designer notice and draft an article for interior design publications, and present these at the next board meeting.

**AGENDA ITEM 9A Architect Report - FYI: NCARB Joint Status Update from NAAB Collaterals to NCARB Members**

This information was presented in the board meeting e-book.

**AGENDA ITEM 9B Architect Report - FYI: Fast Facts June and July 2024**

This information was presented in the board meeting e-book.

**AGENDA ITEM 9C Architect Report - FYI: NCARB July 2024 Update**

This information was presented in the board meeting e-book.

**AGENDA ITEM 10A Residential Designer Report – Update of the Residential Design Examination**

Harrison reported pass rates for the August written exam. The graphic exam will be graded in two weeks.

**AGENDA ITEM 11A Registered Interior Designer Report – FYI: CIDQ Q3 2024 Edition**

This information was presented in the board meeting e-book.

**AGENDA ITEM 11C Registered Interior Designer Report – FYI: CIDQ 50<sup>th</sup> Anniversary Annual Meeting**

This information was presented in the board meeting e-book.

**AGENDA ITEM 11D Registered Interior Designer Report – FYI: CIDQ CEO Thom Banks to Retire**

This information was presented in the board meeting e-book.

**AGENDA ITEM 12 Public Member Report**

Waugh reported he reapplied for another term on the board.

**AGENDA ITEM 12 Board Counsel Report**

Ling reported no order has been issued in the pending case.

**AGENDA ITEM 13 Public Information Report**

Hatfield said outreach events for the fall include: UNLV Professional Practice class (with Bach), potentially TMCC Professional Practice class, classroom visits at Durango High School and Bonanza

High School, Construction Career Fairs in Las Vegas and Reno, career fair at Clark High School, and a career day at Allen Elementary School.

Hatfield presented the agenda for the CEU Seminar. She also presented a potential in-person class for the spring, moderated by Jared Zurn from NCARB. This class would be held on back-to-back days in Reno and Las Vegas. The board said she should pursue this class.

**AGENDA ITEM 3A      Deliberations/Action on Applications for Registration: Architects**

Erny greeted the attendees and explained the swearing-in process and ceremony.

Snyder swore-in the following individuals as architects:

- 1. Stephanie Cass ..... 9514
- 2. Jason Anthony Saccoliti..... 9515

**Motion:** Mickey moved to approve the registration of the above referenced individuals as architects. Motion seconded by Waugh.

**Vote:** All in favor. Motion passes.

**AGENDA ITEM 3B      Deliberations/Action on Applications for Registration: Registered Interior Designers**

Wikoff swore-in the following individuals as registered interior designers:

- 1. Karrie L. Drinkhahn ..... 314-ID
- 2. Christina Lynette Lloyd ..... 315-ID
- 3. Susan Marie LaFleur ..... 316-ID
- 4. Amber Kawehiwehi Kailani..... 317-ID
- 5. Lyndsey Vincent Archer ..... 318-ID

**Motion:** Waugh moved to approve the registration of the above referenced individuals as registered interior designers. Motion seconded by Garlock.

**Vote:** All in favor. Motion passes.

**AGENDA ITEM 3B      Deliberations/Action on Applications for Registration: Residential Designers**

Snyder swore-in the following individuals as residential designers:

- 1. Cari Rose Robert ..... 455-RD
- 2. Justin R. Bourne ..... 456-RD

**Motion:** Waugh moved to approve the registration of the above referenced individual as residential designers. Motion seconded by Wikoff.

**Vote:** All in favor. Motion passes.

Glenn Nowak, Associate Professor at UNLV School of Architecture, congratulated the new registrants on behalf of UNLV and recognized UNLV alumni.

Alexia Chen, AIALV President-Elect, congratulated the new registrants on behalf of AIA.

Erny and other board members congratulated the new registrants. Erny encouraged the new registrants to share any comments or concerns on the licensure process.

Harrison encouraged new registrants to reach out to board staff for guidance if they plan to register a firm. She also said that they are exempt from earning continuing education units for the first two years of licensure.

New registrants shared comments on the licensure process.

**AGENDA ITEM 4**      **Review and possible approval of the firm name One Line Design Studio, LLC**

**Motion:** Mickey moved to approve the firm name approval request of “One Line Design Studio.” Motion seconded by Waugh.

**Vote:** All in favor. Motion passes.

**AGENDA ITEM 5**      **Discussion and possible decision regarding the current NSBAIDRD’s evaluation process of the application for registration and potential improvements to investigation and disciplinary process**

Ling explained the areas where the board can potentially improve the investigation and disciplinary process. Board members discussed the issue and agreed changes can be made. Ling said he will present suggestions based on the discussion at the next board meeting.

Erny said this item will be a future agenda item.

**AGENDA ITEM 6**      **Discussion and review of the proposed bill draft to amend NRS 623.025 presented by Larry Tindall, RD on behalf of the NVIRDA**

Larry Tindall, NVIRDA Chair, presented his organization’s proposal to change the title of residential designers to residential architect and change the scope of practice. He stated he has spoken to the Governor and the organization is moving forward with its proposal via the Governor’s bill draft. Tindall’s letter to the Governor was included in the board e-book.

Comments were received from public in attendance.

Ling stated the board will implement and enforce laws passed by the legislature. The professional associations can advocate for the professions; that is not the role of the board.

The board took no action.

**AGENDA ITEM 11B**      **Registered Interior Designer Report – 2025 CIDQ Board of Directors Ballot**

Wikoff presented the 2025 CIDQ Board of Directors ballot.

**Motion:** Mickey moved to support the 2025 CIDQ Board of Directors ballot. Motion seconded by Lavell.

**Vote:** All in favor. Motion passes.

**AGENDA ITEM 13**      **Executive Director Report**

Harrison said the next board meetings are: October 23-virtual, January 22-Las Vegas, March 26-virtual (new date), May 28-virtual, August 20-Reno (new date). She stated she is serving on the NCARB MBE committee. Harrison reported that she attended a meeting with other executive directors and the Director of the Department of Business and Industry and the Deputy Director of Boards and Commissions.

**AGENDA ITEM 16**      **Items for future agenda**

- Potential improvements to investigation and disciplinary process
- Interior design education letter

**AGENDA ITEM 17**      **Public Comment**

There was no public comment.

Erny adjourned the meeting.

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Monica Harrison, Executive Director

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William Snyder, Secretary/Treasurer