

**MINUTES FOR BOARD MEETING OF THE NEVADA STATE BOARD OF ARCHITECTURE,
INTERIOR DESIGN AND RESIDENTIAL DESIGN**

January 13 & 14, 2016

Grand Sierra Resort & Casino - Tahoe Room; 2500 East Second Street; Reno, NV 89595

Wednesday, January 13, 2016

Chairman George Garlock called the meeting to order at 9:17 a.m.

Roll Call: George Garlock, Chairman; James Mickey, Secretary/Treasurer; Kimberly Ciesynski; Greg Erny; Ann Fleming; John Klai; William Snyder; Larry Tindall; Nathaniel Waugh

Also in attendance: Gina Spaulding, Executive Director; Louis Ling, Legal Counsel; Monica Harrison, Laura Bach, and Ginger Hahn, staff

AGENDA ITEM 1

Public Comment

There was no public comment.

AGENDA ITEM 2

Formal Contested Administrative Hearing – In the Matter of Lewis Zaumeyer, Consideration and Adjudication of the Complaint Alleging Violations of NRS 623.360.1 (a), (b), and (c) for Possible Action

A formal hearing was held in the matter of Lewis Zaumeyer, case number 15-001N. Chairman George Garlock presided over the hearing. The respondent was alleged to have violated NRS 623.360.1 (a), (b), and (c) by holding himself out as being qualified to practice architecture and practicing architecture without a valid registration as evidenced by the construction documents submitted to the Washoe County and Carson City Building Departments for nine projects.

In attendance:

Louis Ling, Board Prosecutor

Sophia Long, Deputy Attorney General, Board Counsel

Witnesses for the prosecution:

Laura Bach, NSBAIDRD Investigator

Witnesses for the defense: None

The nine causes of action brought against Lewis Zaumeyer are as follows:

By holding himself out as being qualified to practice architecture and by engaging in the practice of architecture without having a valid certificate of registration issued by the board, the respondent has violated NRS 623.360.1 (a), (b), and (c).

Testimony was heard and evidence was introduced into the record, which substantiated the allegations against the respondent, Lewis Zaumeyer.

Motion: Erny moved that the State find the respondent guilty of the nine causes of action for holding himself out as being qualified to practice architecture and engaging in the practice of architecture without having a valid certificate of registration issued by the board in violation of NRS 623.360.1 (a), (b), and (c) as evidenced by the testimony given and documentation presented. Motion seconded by Waugh.

Vote: All in favor. Motion passes.

Penalty Phase:

Motion: Tindall moved to impose an administrative fee of \$4,000 and a civil penalty of \$10,000, \$7,500 of which is stayed as long as the respondent does not appear before the board within the next ten years for disciplinary action. The respondent will be offered the opportunity to apply for registration as a residential designer for a period of six months. The respondent must not work as a residential designer or architect in Nevada until he is registered in Nevada and must work with staff to negotiate a payment plan. Motion seconded by Waugh.

Vote: All in favor. Motion passes.

AGENDA ITEM 3

Formal Contested Administrative Hearing – In the Matter of Ronald B. Chalmers, Consideration and Adjudication of the Complaint Alleging Violations of NRS 623.360.1 (a) and (b) for Possible Action

A formal hearing was held in the matter of Ronald B. Chalmers, case number 16-001N. Chairman George Garlock presided over the hearing. The respondent was alleged to have violated NRS 623.360.1 (a) and (b) by holding himself out and advertising himself as an architect with a business card and on his LinkedIn page and by using the credentials AIA, NCARB, LEED, and ASID solely meant for registered architects or interior designers.

In attendance:

Louis Ling, Board Prosecutor

Sophia Long, Deputy Attorney General, Board Counsel

Witnesses for the prosecution:

Laura Bach, NSBAIDRD Investigator

Witnesses for the defense: None

The cause of action brought against Ronald B. Chalmers is as follows:

By holding himself out and advertising himself as an architect with a business card and on his LinkedIn page and by using the credentials AIA, NCARB, LEED, and ASID solely meant for registered architects or interior designers, Ronald B. Chalmers violated NRS 623.360(1) (a) and (b).

Testimony was heard and evidence was introduced into the record, which substantiated the allegations against the respondent Ronald B. Chalmers.

Motion: Waugh moved that the State find the respondent guilty of holding himself out and advertising himself as an architect with a business card and on his LinkedIn page and for using the credentials AIA, NCARB, LEED, and ASID solely meant for registered architects or interior designers, in violation of NRS 623.360(1) (a) and (b).

Motion seconded by Mickey.

Vote: All in favor. Motion passes.

Penalty Phase:

Motion: Tindall moved to impose that the respondent pays full administrative costs and a civil penalty of \$30,000 and cease all advertising. Motion seconded by Erny.

Vote: All in favor. Motion passes.

AGENDA ITEM 3.5 Review and Decision Regarding Ronald B. Chalmers' Application for Registration as a Registered Interior Designer Pursuant to NAC 623.280.2 (b)

Ling gave background information pointing out that Chalmers lied on his application for registration as a registered interior designer.

Page four, section E of the NSBAIDRD's application for registered interior designer reads, "Have you ever been arrested for any offenses (misdemeanor or felony) for anything other than a traffic violation?" Chalmers checked the box marked "No." Chalmers' answer is false because he was convicted of a felony in 1998.

Additionally, Chalmers had been advertising that he was qualified to perform architectural and interior design services when he was not registered with the NSBAIDRD to perform either type of service. A Complaint for Imposition of Civil Penalty for Unlicensed Activity was filed in regard to those misrepresentations on November 19, 2015.

Motion: Erny moved to deny Chalmers' application for registration as a registered interior designer based on the information presented, disciplinary proceedings, and moral character issues presented. Motion seconded by Ciesynski.

Vote: All in favor. Motion passes.

AGENDA ITEM 4 Agenda Items Pulled Forward from January 14, 2016

Agenda Items 8, 11, 12A-C, 14A-G, 15, 16, 17, 18, 19, 20, 21, and 22.

AGENDA ITEM 8

Review and Possible Decision Regarding Application for Architecture Registration of Forrest William Huisman Pursuant to NAC 623.280.2 (b)

Spaulding gave the following background information. Huisman's base state is Nevada. He allowed his registration to lapse in 2009 and is now reapplying because it has been more than three years since his registration lapsed.

Motion: Waugh moved to approve Huisman's application. Motion seconded by Mickey.

Vote: All in favor. Motion passes.

AGENDA ITEM 11

Discussion and Possible Decision Regarding Which Board Members and Staff will Attend the Regional Summit in Savannah, Georgia on March 11-12, 2016

All board members, Ling, Spaulding, Harrison, and Hahn will attend the meeting.

AGENDA ITEM 12A-1

Case No. 16-006N - In the Matter of James H. Eserts and Eserts Architecture & Interiors

The respondents are alleged to have violated NRS 623.360.1 (a), NRS 623.360.1 (b), and NRS 623.360.1 (c) by holding themselves out as being qualified to practice architecture and engaging in the practice of architecture for a project located in Nevada without having certificates of registration issued by this board.

Staff received information that the respondent had prepared plans for a penthouse remodel at Turnberry. A review of our database revealed that the respondents were not registered in Nevada currently or at the time of the project. Further investigation revealed that the respondents had issued a proposal and prepared schematic drawings as well as advertised on their website that they had worked on high end residential projects in Nevada.

The respondents were sent a Notice of Charges concerning this project. The respondents' case was discussed with Executive Director Spaulding and the decision was made to offer the respondents an opportunity to settle this issue informally rather than face a disciplinary hearing before the board. A settlement agreement and confession of judgment were negotiated. The settlement agreement incorporates a Guilt Clause and an Administrative Penalty of \$13,500, \$5000 of which is stayed as long as the respondents remain in compliance with the terms of the settlement agreement plus Investigative Costs in the amount of \$1,500.

Staff recommended approval of the settlement agreement.

Motion: Klai moved to approve the settlement agreement. Motion seconded by Waugh.

Vote: All in favor. Motion passes.

AGENDA ITEM 12A-2

Case No. 16-009N - In the Matter of Shaheen Boumaroun and Technical Group, Inc.

The respondents are alleged to have violated NRS 623.360.1 (a), NRS 623.360.1 (b), and NRS 623.360.1 (c) by holding themselves out as being qualified to practice architecture and engaging in the practice of architecture for a Nevada project without having certificates of registration issued by this board.

Information was received that the respondent was calling registrants to stamp plans that were already completed for a Nevada project. Further investigation revealed that the respondents had entered into a contract and prepared construction drawings for a Denny's remodel on Las Vegas Boulevard and tried to submit them to the Clark County Building Department with a mechanical engineer's stamp. The plans were rejected and the respondents began soliciting registrants in order to submit their plans.

The respondents were sent a Notice of Charges concerning these projects. The respondents' case was discussed with Executive Director Spaulding and the decision was made to offer the respondents an opportunity to settle this issue informally rather than face a disciplinary hearing before the board. A settlement agreement was negotiated incorporating a Non Admission of Guilt Clause along with an Administrative Penalty of \$5,000 plus Investigative Costs in the amount of \$1,500.

Staff recommended approval of the settlement agreement.

Motion: Snyder moved to approve the settlement agreement. Motion seconded by Waugh.

Vote: All in favor. Motion passes.

AGENDA ITEM 12A-3

Case No. 16-010N - In the Matter of Margit Whitlock and Architectural Concepts Inc.

The respondents are alleged to have violated NRS 623.360.1 (a) and (b) by holding themselves out as being qualified to practice architecture and advertising Nevada projects without having certificates of registration issued by this board.

During the investigation of a related case staff became aware that the respondents had submitted a statement of qualifications for a Nevada project. A review of the NSBA database revealed that the respondents were not registered in Nevada. Further investigation revealed that the respondents were solicited by someone who told them that they were registered in Nevada and that the respondents would be working under him. Respondents were cautioned for this incident however during the course of the investigation, the respondents' website, and Facebook page were reviewed and revealed that they were advertising two Nevada projects without having a certificate of registration.

The respondents were sent a Notice of Charges concerning these projects. The respondents' case was discussed with Executive Director Spaulding and the decision was made to offer the respondents an opportunity to settle this issue informally rather than face a disciplinary hearing

before the board. A settlement agreement was negotiated incorporating a Guilt clause along with an Administrative Penalty of \$3,500 plus Investigative Costs in the amount of \$1,500.

Staff recommended approval of the settlement agreement.

Motion: Waugh moved to approve the settlement agreement. Motion seconded by Snyder.

Vote: All in favor. Motion passes.

AGENDA ITEM 12A-4 **Case No. 16-014N - In the Matter of Nicholas Deitch, Deborah Guthrie, and Mainstreet Architects + Planners, Inc.**

The respondents are alleged to have violated NRS 623.360.1 (a), NRS 623.360.1 (b), and NRS 623.360.1 (c) by holding themselves out as being qualified to practice architecture and engaging in the practice of architecture for a project located in Nevada without having certificates of registration issued by this board.

Staff received a reciprocity application from respondent Deitch which indicated that they had been hired to design an apartment complex in Las Vegas, Nevada. Copies of the respondents' contract and drawings were requested and received. The proposal was dated November 17, 2014 and the drawings were a nearly complete set of construction drawings.

The respondents were sent a Notice of Investigation/Notice of Charges concerning this project. The respondents' case was discussed with Executive Director Spaulding and the decision was made to offer the respondents an opportunity to settle this issue informally rather than face a disciplinary hearing before the board. A settlement agreement was negotiated incorporating a Non-Admission of Guilt Clause and an Effect on Licensure Clause along with an Administrative Penalty of \$12,500 plus Investigative Costs in the amount of \$1,000.

Staff recommended approval of the settlement agreement.

Motion: Waugh moved to approve the settlement agreement. Motion seconded by Klai.

Vote: All in favor. Motion passes.

AGENDA ITEM 12A-5 **Case No. 16-015N - In the Matter of Lindsay Works and Polkingham Group Architects, Inc.**

The respondents are alleged to have violated NRS 623.360.1 (a), NRS 623.360.1 (b), and NRS 623.360.1 (c) by holding themselves out as being qualified to practice architecture and engaging in the practice of architecture for a project located in Nevada without having certificates of registration issued by this board.

Staff received a reciprocity application from the respondent which did not indicate that

any work had been performed in Nevada. During the phone interview, the respondent indicated that he had been hired to do a tenant improvement for an office space in Nevada. Bach requested and received a copy of the respondents' proposal (dated September 28, 2015) and drawings consisting of a demolition plan and two floor plans.

The respondents were sent a Notice of Investigation/Notice of Charges concerning this project. The respondents' case was discussed with Executive Director Spaulding and the decision was made to offer the respondent an opportunity to settle this issue informally rather than face a disciplinary hearing before the board. A settlement agreement was negotiated incorporating a Guilt Clause, an Effect on Licensure Clause and an Administrative Penalty of \$7,500 plus Investigative Costs in the amount of \$1,000. Staff recommended approval of the settlement agreement.

Motion: Waugh moved to approve the settlement agreement. Motion seconded by Klai.

Vote: All in favor. Motion passes.

AGENDA ITEM 12B Discussion and Possible Decision Regarding Closure of Enforcement Cases

Bach recommended the following cases for closure without disciplinary action:

16-002N

16-007N

Motion: Waugh moved to close the above-referenced case. Motion seconded by Snyder.

Vote: Garlock recused himself. All others in favor. Motion passes.

Agenda Item 12C Enforcement Report

Bach said that she had researched the production of kiosks and if they fall under the practice of architecture. She presented an informational sheet concerning kiosks to the board in the board eBook as follows:

Kiosk Information

- *Kiosks shall meet jurisdictional requirements for zoning, building and fire requirements.*
- *There is a size limit of 100 square feet or less to be considered a kiosk.*
- *Most kiosks have electrical, data and some have mechanical, plumbing and structural.*
- *Plans submitted to the building department typically include: site plan, exit plan, floor plans, reflected ceiling plan and details.*
- *Besides building department approval the Fire Department must approve the exit plans and if required the fire protection plans.*
- *Kiosks typically require an architectural/interior design and/or engineer stamp depending on disciplines required: i.e.: architectural/interiors, electrical, data, mechanical, plumbing and structural. Kiosks at the Airport require discipline stamps.*
- *Kiosks selling food require health department approval.*
- *A kiosks configuration and location in a venue determines if smoke or fire protection devices are needed.*

- Kiosks located in certain building types may require a fire protection report.
- The material construction of a kiosk is determined by the jurisdictional requirements.
- Some kiosks maybe considered furniture/art depending on size, location and creativity.

Agenda Item 14A National Council of Architectural Registration Boards (NCARB) FY17 Public Director Selection and Voting Process

Spaulding said an outline of NCARB's public director selection process and timeline was in the eBook. She stressed the importance of NSBAIDRD supporting its public member as a candidate for NCARB's public director position.

Spaulding also encouraged participation from NSBAIDRD's board members on NCARB's Western Conference of Architectural Registration Boards (WCARB). She said Nevada needs to stay involved at every level with NCARB, and participation in WCARB would strengthen any board members understanding of governance.

NCARB is made up of six regions. Each of the regions is responsible for its own method of organization, objectives, meetings, finances, and officers. WCARB is Region 6 and is comprised of members from Alaska, Arizona, California, Colorado, Guam, Hawaii, Idaho, Nevada, New Mexico, Oregon, Utah, and Washington.

Agenda Item 14B FY17 Officer, MBE, and Public Member Nominations and Election Reminder

Garlock said this information was provided for board members' information.

Agenda Item 14C Renaming of the Intern Development Program (IDP)

Garlock said this information was provided for board members' information.

Agenda Item 14D Press Release Regarding IDP Overhaul

Garlock said this information was provided for board members' information.

Agenda Item 14E MBE Fast Facts for November and December 2015

Garlock said this information was provided for board members' information.

Agenda Item 14F **NCARB's CEO Update for October and November 2015**

Garlock said this information was provided for board members' information.

Agenda Item 14G **NCARB's BOD Brief for December 2015**

Garlock said this information was provided for board members' information.

Agenda Item 15 **Review and Possible Approval of the Master Calendar for FY 2016-2017**

Spaulding requested that board members put the NSBAIDRD events of the fiscal year 2016-2017 on their calendars. She said the NSBAIDRD/AIA Continuing Education Seminars will be added to the calendar once the dates are finalized.

Agenda Item 16 **Residential Design Issues**

Tindall said the written Residential Design Exam would be given in both Reno and Las Vegas on February 11, 2016.

Mickey asked if additional questions for the exam still needed to be developed. Tindall replied that it would be completed in the near future.

Spaulding told Tindall that she would be sending him the updated Residential Design Exam Study Guide for final approval before posting it to the NSBAIDRD website.

Agenda Item 17 **Registered Interior Design Issues**

Ciesynski reported that she will be rescheduling the meeting with CIDQ concerning its Alternative Application Review Program (AARP) for applicants applying for registration pursuant to NRS 623.192.1 (d) (3).

Spaulding told board members that the minutes from the 2015 CIDQ Annual Council of Delegates Meeting were in the eBooks for those who were not able to attend the meeting.

Ciesynski announced that she will be the chair of CIDQ's Nominating Committee this year.

Agenda Item 18 **Public Member Report**

Waugh reported that he will not be running for the public director position on NCARB's board of directors this year. He submitted information to NCARB expressing that he would like to be considered to serve on FY17 committees.

Agenda Item 19

Executive Director Report

Spaulding told the board that there will not be a joint meeting with the California Architects Board this March. Therefore, the NSBAIDRD's next board meeting will be held on March 2, 2016 in Las Vegas.

Approximately 229 registrants had not renewed their registration. Spaulding said a second reminder letter will be mailed out this month.

The remodel of the office will occur this month which includes re-painting, re-carpeting, hanging television monitors in the board room, and new front doors.

Spaulding reminded the board that she has only two board meetings left before her retirement in July.

Agenda Item 20

Board Counsel Report

Ling had nothing to report.

Agenda Item 21

Public Information Report

Hahn reported that on November 30 she spoke to a group of active interns nearing graduation at the UNLV Architecture Studies Library. She said she talked to students about staying on the path to licensure after graduation. Topics covered included continuing to work toward completion of the Intern Development Program (IDP), registering for the Architect Registration Examination (ARE), preparing for licensure in Nevada, and firm registration and firm name approval.

Glenn NP Nowak, Graduate Coordinator at UNLV School of Architecture, said the session generated good discussions amongst students. Hahn said she will be speaking to the group again at the end of this semester.

Hahn told the board that Nowak will begin recognizing NSBAIDRD's new registrants that are UNLV alumni by mentioning them in UNLV's newsletter as well as attending NSBAIDRD's Las Vegas swearing-in ceremonies.

Snyder suggested that Hahn send a letter of caution to students and recent graduates warning them not to call themselves architects or to use any derivative of the word "architect" in their title until they are registered. There have been a number of students reported to have used such titles on various social media pages.

Hahn said the latest copy of Focus was in the eBook and the next issue would be out in February.

Agenda Item 22 Items for Future Agenda

- discussion of unregistered professionals submitting plans for zone changes and how the issue should be addressed
- review of the fact sheet concerning the do's and don'ts of stamping to be sent to the municipalities
Mickey suggested that NSBAIDRD come up with a way of eliminating registrants using expired stamps. He suggested that one way of doing this would be to address the municipalities requesting them to update their Request for Proposal (RFP) processes by requiring presentation of a valid wallet card. Spaulding suggested writing a fact sheet to present to the municipalities concerning the do's and don'ts of stamping. She also suggested adding an expiration date to registrants' stamps to aid in protecting the public.
- continued mentoring of the legislative process
- presentation of finalized banking investment strategy
- discussion of the impact of raising the fee for firm name approval
- discussion of the regulation change needed to add an expiration date to registrants' stamps
- discussion of bill draft requests (BDRs) to be presented for Nevada's 79th Legislative Session and consideration of any regulation changes needed

AGENDA ITEM 5 Public Comment

Ellis Antunez, enforcement investigation officer with the Nevada State Board of Landscape Architecture (NSBLA), told the NSBAIDRD that the NSBLA would like to contribute to the fact sheet that would go out to the municipalities concerning proper stamping.

Antunez said that NSBLA registrants are required to have their expiration date on their stamps.

Chairman Garlock adjourned the meeting at 2:49 p.m. and said the meeting would resume Thursday, January 14, 2016 at 8:30 a.m.

Thursday, January 14, 2016

Chairman George Garlock called the meeting to order at 8:38 a.m.

Roll Call: George Garlock, Chairman; James Mickey, Secretary/Treasurer; Kimberly Ciesynski; Greg Erny; Ann Fleming; John Klai; William Snyder; Larry Tindall; Nathaniel Waugh

Also in attendance: Gina Spaulding, Executive Director; Louis Ling, Legal Counsel; Monica Harrison, Laura Bach, and Ginger Hahn, staff

AGENDA ITEM 6 Approval of Consent Agenda

Consent agenda included the following:

- A. Approval of Agenda
- B. Approval of Minutes: October 21, 2015
- C. Secretary/Treasurer Report
 - 1. Nevada Architect, Registered Interior Designer and Residential Designer Licensing Statistics
 - 2. Wells Fargo Bank Statements
- D. Ratification of Reciprocal Licenses (see attached list)
- E. Firm Name Approval Requests
 - 1. Architecture Design Collaborative
 - 2. Endelman & Associates, PLLC
 - 3. Flick Mars Limited Partnership
 - 4. Exp Services P.C.
 - 5. XD Studio, LLC
 - 6. Lebo Design, LLC
- F. Firm Registration Approval Requests
 - 1. Clear on Black Inc.
 - 2. De Reus Architects Inc.
 - 3. KW Management LLC
 - 4. K2M Design, Inc.
 - 5. CLH, Inc. Architect Engineers of Nevada
 - 6. NBW Architects, P.C.
 - 7. MTI Design Group, Ltd.
 - 8. WBRC ARCHITECTS ENGINEERS INC
 - 9. SB Architects
 - 10. Summerstone International LLC
 - 11. YP Design, LLC
 - 12. Punch architecture LLC

Architects: Registration by Reciprocity

7350	Gary B. Coursey	7363	John Schneider
7351	Daniel A. Need	7364	Kathryn M. Wallace
7353	Janice M. Sanada	7365	Scott E. Lee
7355	Lyle A. Bremmeyer	7366	Edward M. Jones
7356	Richard P. Brett	7367	Daniel P. Gehman
7357	Shekhar Bhushan	7368	Randal J. Ehm
7358	William E. Endelman	7369	Bruce A. Wright
7359	Rodney L. Johnson	7370	Terry N. Karras
7360	Phillip Lane Pryor	7371	Peter J. Noone
7361	Lamberto Smigliani	7372	Michael F. Sofarelli
7362	Matthew Friesleben	7376	Matthew B. Anderson

Residential Designer: Registration by Reciprocity

Board members requested agenda items 6E-1, 6E-4, 6E-6, 6F-9, and 6F-12, be pulled from the consent agenda.

Motion: Snyder moved to approve the consent agenda items 6A through 6D, 6E-2, 6E-3, 6E-5, 6F-1 through 6F-8, 6F-10, and 6F-11. Motion seconded by Tindall.

Vote: All in favor. Motion passes.

Agenda Item 6E-1 Architecture Design Collaborative

Motion: Klai moved to approve the firm registration request for "Architecture Design Collaborative". Motion seconded by Waugh.

Erny said there are too many firm names similar to this one, with generic names. Spaulding reminded the board that it has tightened up policy in the last five years to keep generic firm names from being approved due to possible confusion; however, there are still many firm names in existence with generic names that were approved prior to tightening up policy.

Vote: All in favor except Erny and Mickey. Motion passes.

Agenda Item 6E-4 Exp Services, P.C.

Motion: Waugh moved to approve the firm registration request for "Exp Services, P.C." Motion seconded by Tindall.

Mickey questioned if the board should be concerned with exp Global Inc. buying and rebranding, as it has a history of doing so. Spaulding said the parent company is related to the proposed firm name; however, everything is compliant with NSBAIDRD's regulation for firm name approval.

Vote: All in favor. Motion passes.

Agenda Item 6F-9 SB Architects

Motion: Klai moved to approve the firm registration request for "SB Architects." Motion seconded by Ciesynski.

Mickey said the board took disciplinary action taken against Scott Lee and SB Architects in October 2015 for not being licensed in Nevada. He said SB Architects is currently advertising Nevada projects on their website that were completed before Scott Lee and SB Architects were registered in Nevada.

Spaulding said that Lee is now compliant and that SB Architects is attempting to become properly registered in Nevada.

Vote: All in favor. Motion passes.

Agenda Item 10

Review of NRS 623, Discussion about the Legislative Process and Possible Decision Regarding Whether to Submit any Bill Draft Requests (BDRs) for the 2017 Legislative Session

Spaulding said the review of the legislative process was for the benefit of NSBAIDRD staff and new board members.

Spaulding spoke about the importance of timing of the legislative process. She said that by May of the year prior to the beginning of a session, BDRs must be ready for submittal.

She told the board to keep in mind that if the governor does not allow boards and commissions to submit BDRs during a session that there are other alternate routes for submittal. NSBAIDRD may either go to its lobbyist or directly to a member of legislature for assistance.

Spaulding wants to the board to decide if it wants to present any regulation changes or BDRs for Nevada's 79th Legislative Session before the March board meeting. March will be the last chance for discussion before the call for submittal occurs in May.

Spaulding explained that statute may only be changed during a legislative session while administrative code can be changed at any time. Spaulding said she does not feel that NSBAIDRD has anything urgent to submit as far as BDRs go for the 2017 session. She cautioned the board not to open its statute unless it is important because there is the risk of some special interest group adding something on to the BDR.

Spaulding said during the last legislative session NSBAIDRD was considering submitting a BDR to adopt NCARB's Mutual Recognition Agreement (MRA) for reciprocal registration of architects between the United States and Canada. The board decided not to open up its statute due to a lack of Canadian registrants wanting to register in Nevada. Spaulding said that the board should reconsider this now.

Erny reported that NCARB is looking to begin the same sort of recognition with New Zealand and Australia.

Ling said the board could word NRS so that the board may accept jurisdictions as the please as the field expands. NSBAIDRD would then be able to adopt additional jurisdictions through regulation instead of statute.

Spaulding went into more detail about the legislative process because she wanted to make sure that the board understood the process and what is expected of them. She said the BDR is submitted and heard. It must then pass both the Senate and Assembly and then be signed by the governor to become law.

Spaulding said it is important that NSBAIDRD be present while its BDRs are being heard. NSBAIDRD's executive director, public information officer, chairman, legal counsel, and lobbyist should all be present. Attendance of the lobbyist is very important because they know how the process works. Points must be made very quickly as time is limited. Spaulding reiterated the importance of team effort during a legislative session and asked the board members to support staff and legal counsel.

Garlock asked if NSBAIDRD would need to open up statute to accommodate NCARB's Integrated Path to Licensure if UNLV were to be accepted in to the program. Spaulding said it would not be necessary to open up statute because the program could be accepted through regulation.

Spaulding suggested taking a pass on opening up statute during Nevada's 2017 Legislative Session as there are no urgent matters to attend to. She did urge the board to meet with legislature so that they are familiar with NSBAIDRD's leadership even if the board does not submit anything this session.

Ling said it will be important to educate the legislature prior to the beginning of this session about who the NSBAIDRD is, what it does, and how it is funded. He said an explanation of the differences between occupational licensing boards and other state agencies would be beneficial. Ling said he will find out more information about NSBAIDRD meeting up with Nevada's other non-medical boards to participate in a legislative luncheon.

Erny expressed concern about getting regulatory items cataloged before the March board meeting. Spaulding shared the concern as regulation cannot be changed during a legislative session, so anything in need of change would need to be handled before the 2017 session begins.

Spaulding said that it is very critical to follow the rules, process, and timing when changing regulation. She will explain regulation change in detail at the next board meeting.

Agenda Item 7A

**Deliberations/Action on Applications for Registration:
Architect**

Mickey swore in the following individuals as architects:

1. Jared A. Lebo.....7373
2. Clemente Cicoria.....7374
3. Aaron M. Malmedal.....7375
4. Arlee Fisher.....7377
5. Namyd Lyoubi.....7378

Motion: Erny moved to approve the registration of the above referenced individuals as architects. Motion seconded by Waugh.

Vote: All in favor. Motion passes.

Agenda Item 7B

**Deliberations/Action on Applications for Registration:
Registered Interior Design**

Ciesynski swore in the following individual as a registered interior designer:

1. Quinn T. Lyttle.....227-ID

Motion: Mickey moved to approve the registration of the above referenced individual as a registered interior designer. Motion seconded by Snyder.

Vote: All in favor. Motion passes.

After the board conducted the swearing-in and registration ceremony, Garlock asked the new registrants for feedback regarding their paths to licensure. He said their input assists the board in improving processes for future registrants.

One of the architect registrants said that the NCARB's allowing completion of IDP while testing and the new 60 day ARE retake policy were great changes. The process was frustrating prior to these changes.

Another architect registrant said he appreciated NCARB's ARE Community.

The registered interior design registrant said she was impressed with the personal attention she received from board staff.

Spaulding told the newly licensed professionals that the board realizes that this a special time for them and that the board likes to treat it as so. The board feels that it is important to meet its new registrants in person for the benefit of both the board and new registrants as it opens a line of communication for the future. She urged them to call or email the board office with any questions or concerns they may have. Spaulding stressed the importance of researching laws and rules in other jurisdictions prior to beginning the pursuit of any projects in those jurisdictions.

Agenda Item 6E-6

Lebo Design, LLC

Motion: Klai moved to approve the firm registration request for "Lebo Design, LLC." Motion seconded by Tindall.

Vote: All in favor. Motion passes.

Agenda Item 6F-12

PUNCH architecture LLC

Motion: Tindall moved to approve the firm registration request for "PUNCH architecture LLC." Motion seconded by Snyder.

Vote: All in favor. Motion passes.

Agenda Item 9

Discussion and Possible Decision Regarding Banking Investment Strategies

Benjamin Herman with Morgan Stanley explained several investment strategies with the board.

The board discussed the options available them.

Motion: Tindall instructed NSBAIDRD Executive Director and Secretary/Treasurer to put together a banking investment policy and process for NSBAIDRD before the next board meeting. Motion seconded by Snyder.

Vote: All in favor. Motion passes.

AGENDA ITEM 23 Public Comment

There was no public comment.

Chairman Garlock adjourned the meeting at 12:32 p.m.

Gina Spaulding, Executive Director

James Mickey, Secretary/Treasurer