

**MINUTES FOR BOARD MEETING OF THE NEVADA STATE BOARD OF ARCHITECTURE,
INTERIOR DESIGN AND RESIDENTIAL DESIGN (NSBAIDRD)**

October 18, 2023

Virtual Board Meeting – Video conference and audio offered via Zoom

Wednesday, October 18, 2023

Chairman Greg Erny called the meeting to order at 8:30 a.m.

Board members present: Gregory Erny (Chairman), Daniel Coletti, George Garlock, James Mickey, William Snyder, Nathaniel Waugh, Tina Wichmann and Marie Wikoff. Ann Fleming was excused.

Also in attendance: Monica Harrison (Executive Director), Louis Ling (Legal Counsel), Laura Bach (Chief Investigator), Stacey Hatfield (Public Information Officer), and Leilani Quenga (Licensing Specialist / Bookkeeper).

NSBAIDRD Mission Statement:

“The mission of the NSBAIDRD is to promote, preserve, and protect the health, safety, and welfare of the public by regulating architects, registered interior designers, and residential designers to provide competent professional services in the built environment.”

AGENDA ITEM 1 Public comment

There was no public comment.

AGENDA ITEM 2 Approval of consent agenda

Consent agenda included the following:

- A. Approval of Agenda
- B. Approval of Minutes: August 22, 2023
- C. Secretary/Treasurer Report (Reports and bank statements)
 - 1. Nevada Architect, Registered Interior Designer and Residential Designer Licensing Statistics
 - 2. Wells Fargo Bank Statements
 - 3. Bank of Nevada Statements
 - 4. First Independent Bank Statements
 - 5. September 2023 QR
- D. Ratification of Reciprocal Licenses (see attached list)
- E. Firm Name Approval Requests
 - 1. CBRE Design, P.C.
 - 2. Stratton Architecture, LLC
 - 3. Studio Phariss, LLC
 - 4. ACS Architectural Construction Services, Inc.
- F. Firm Registration Approval Requests
 - 1. Plum Architecture, LLC
 - 2. OKW Architects, L.L.C.

3. Aria Group (USA) P.C.
4. Studio NeVARA, Inc.
5. G|S Architects

Architects: Registration by Reciprocity

9262	James C. Rawlings	9275	Christopher Austin Roach	9287	W. Scott Fay
9263	Jon P. Talty	9276	Richard Renschen	9288	Kevin D. Berman
9264	Geunwoo Yun	9277	Andrew J. Dobrozsi	9289	Zeena Al-Nasser
9265	Richard Moore Archer	9278	Kiril Georgiev Ivanov	9290	Clio Miller Rayner
9266	Leon Rost	9279	Michael David Lynth	9291	Marlene K. Brandemuehl
9267	Jennifer A. Hauser	9280	Cameron Culver	9292	Raffy Mardirossian
9268	Andrew Hull Stevenson	9281	Jeffrey Gilbert Landtiser	9293	Jill Elizabeth Fudo
9269	Alfred H. Muhammad	9282	Adam M. Segalla	9294	Vaughn Benson
9270	Nithya Rachel Jebaraj	9283	Monika Aleksandra Uehlin	9300	Thomas E. Morgan, Jr.
9271	Gregory T. Phillips	9284	Ryan Fronick	9301	David Senden
9272	Enrique Juan Macia	9285	Stratton Andrews	9302	Dennis Strait
9273	Lawrence Joseph Payne	9286	William Gary Robison	9303	Wynn Elliott Derr
9274	Kenneth John Anderson				

Garlock requested 2F-5 be pulled from the consent agenda for further discussion.

Harrison said 2C-5 is not included in the e-book and should be pulled from the consent agenda.

Motion: Garlock moved to approve the consent agenda, Items 2A through 2C-4, and 2D through 2F-4. Motion seconded by Snyder.

Vote: All in favor. Motion passes.

AGENDA ITEM 2F-5 Firm registration approval request: G|S Architects

Garlock said the “G” and “S” stand for the names of non-registrants. Harrison said this application complies with the requirements in NRS and NAC 623.

Motion: Snyder moved to approve the firm registration approval request of “G|S Architects.” Motion seconded by Waugh.

Vote: All in favor. Motion passes.

AGENDA ITEM 5 Discussion and possible action regarding amendments to R056-23

Harrison presented the proposed amendments to NAC 623. These amendments are being made in response to the governor’s executive order. Harrison will schedule a workshop and public hearing.

Motion: Snyder moved to approve the proposed amendments to R056-23 and for staff to move forward with the regulation adoption process. Motion seconded by Mickey.

Vote: All in favor. Motion passes.

AGENDA ITEM 3A Deliberations/Action on Applications for Registration: Architects

Erny greeted the attendees and explained the swearing-in process and ceremony.

Snyder swore-in the following individuals as architects:

1. Shirin Moqimi 9295
2. Kelsie Timmons 9296
3. Juewei Wang 9297
4. Brian Thomas Kneesel 9298
5. Sung W. Ha 9299

Motion: Snyder moved to approve the registration of the above referenced individuals as architects. Motion seconded by Wichmann.

Vote: All in favor. Motion passes.

AGENDA ITEM 3B Deliberations/Action on Applications for Registration: Residential Designers

Coletti swore-in the following individuals as residential designers:

1. Joseph Anthony Mullins 436-RD
2. Alexander York 437-RD
3. Antonio Sandoval 438-RD
4. Christian Michael Anderson 439-RD
5. Jose Jaime Chavez Cardenas 440-RD
6. Carolyn Traut Stone 441-RD
7. Lucrecia Eudave 442-RD

Motion: Mickey moved to approve the registration of the above referenced individuals as residential designers. Motion seconded by Coletti.

Vote: All in favor. Motion passes.

AGENDA ITEM 3C Deliberations/Action on Applications for Registration: Registered Interior Designers

Wikoff swore-in the following individual as a registered interior designer:

1. Robbyn L. Woods 306-ID

Motion: Wikoff moved to approve the registration of the above referenced individuals as a registered interior designer. Motion seconded by Mickey.

Vote: All in favor. Motion passes.

Erny and other board members congratulated the new registrants. Erny encouraged the new registrants to share any comments or concerns on the licensure process.

Larry Tindall presented the Dewey Jones Residential Design Award and Scholarship to Joseph Mullins Alexander York, who passed all sections of the Residential Design Exam on the first administration.

Harrison encouraged new registrants to reach out to board staff for guidance if they plan to register a firm. She also said that they are exempt from earning continuing education units for the first two years of licensure.

Glenn Nowak, Associate Professor of Architecture, congratulated the new registrants on behalf of the UNLV School of Architecture.

Carlos Fernandez, Executive Director of AIA NV, congratulated the new registrants on behalf of AIA.

New registrants shared comments on the licensure process.

AGENDA ITEM 4 **Review and possible approval of the firm name Precision Custom Homes**

Motion: Mickey moved to approve the firm name approval request of “Precision Custom Homes.”

Motion seconded by Garlock.

Vote: All in favor. Motion passes.

AGENDA ITEM 6 **Presentation of audit results for Fiscal Year End 2023 – Suzanne Olsen, CPA from Casey Neilon, Inc.**

Suzanne Olsen, CPA for Casey Neilon, presented the audit results for fiscal year end 2023. Information regarding the results was provided in the board meeting e-book.

Erny said the report was not received early enough to allow a thorough review. Olsen agreed and said the engagement was started late into the year and the audit would be completed earlier in future years.

Motion: Snyder moved to accept the audit results for Fiscal Year End 2023. Motion seconded by Mickey.

Vote: All in favor. Motion passes.

AGENDA ITEM 7 **Review and approval of the 5-year budget projection for FY 2024-2028**

Harrison presented the 5-year budget projection for FY 2024-2028.

Board members discussed credit card transaction fees. Harrison stated transaction fees are being charged for enforcement payments, but not currently for renewals or applications. Board members also discussed investing reserves in insured, higher yield CDs.

Motion: Snyder moved to approve the proposed budget projections for FY 2024-2028. Motion seconded by Mickey.

Vote: All in favor. Motion passes.

AGENDA ITEM 9 **Discussion and possible decision to hold more in-person board meetings**

Erny said this item was tabled at the August board meeting. Harrison said the board currently meets in person twice a year and on Zoom three times a year. Board members discussed increasing the number of in person meetings.

Board members said it is a better experience if it is in person, but people have grown accustomed to Zoom meetings, which are timesaving. Board members discussed how best to hold swearing-in ceremonies, being mindful of travel expenses for new registrants.

Board members directed staff to explore options for in-person meetings with hybrid options for swearing-in ceremonies.

Motion: Wikoff moved to table the item until the January board meeting. Motion seconded by Waugh.

Vote: All in favor. Motion passes.

AGENDA ITEM 8 **Review and possible approval of the NSBAIDRD Complaint and Disciplinary Policy**

Harrison said a draft NSBAIDRD Complaint and Disciplinary Policy is in the board e-books. This is a documentation of how the process is currently handled. It has been reviewed by staff and legal counsel. To date, 12 board policies have been drafted in response to sunset review and the Executive Branch Audit.

Board members suggested edits.

Board members said the board should consider adopting the CIDQ Rules of Conduct, by reference, as the rules of conduct for registered interior designers, as it does for architects and the NCARB Rules of Conduct.

Motion: Snyder moved to approve the NSBAIDRD Complaint and Disciplinary Policy, with edits as discussed. Motion seconded by Coletti.

Vote: All in favor. Motion passes.

AGENDA ITEM 10A-1 **Case No. 24-004N in the matter of Jeffrey Renterghem, David Haymes and Pappageorge Haymes Partners**

The Respondents are alleged to have violated NRS 623.360.1(a) (b) and (c) by holding themselves out as being qualified to practice architecture and engaging in the practice of architecture without having certificates of registration by this Board.

Staff received a reciprocity application from Respondent Renterghem. During the interview the Respondent said that he had issued a proposal and prepared drawings. After reviewing the proposal and

drawings which listed both Respondents, staff sent a notice of charges and settlement agreement. The Respondent prepared drawings for a mixed use residential development project.

The Respondents were sent a Notice of Charges concerning this matter. The Respondents' case was discussed with Executive Director Harrison and the decision was made to offer the Respondents an opportunity to settle this matter informally rather than face a disciplinary hearing before the Board. A settlement agreement was negotiated incorporating a Guilt Clause, an Effect on Licensure Clause, an Administrative Penalty of \$12,500, and Investigative Costs of \$1,500.

Staff recommends approval of the settlement agreement.

Board members said there were inconsistencies in the back-up information provided. Bach said she included all documentation provided by the respondents.

Motion: Garlock moved to approve the settlement agreement. Motion seconded by Coletti.

Vote: All in favor. Motion passes.

AGENDA ITEM 10B Discussion and possible decision regarding closure of enforcement cases

Bach recommended the following cases for closure without disciplinary action:

23-047N 24-006N 24-009N 24-010N

Motion: Mickey moved to approve the closure of the cases listed above without disciplinary action. Motion seconded by Wichmann.

Vote: Erny recused himself. All others in favor. Motion passes.

AGENDA ITEM 10C Enforcement Report

Bach had nothing to report.

AGENDA ITEM 11A Architect Report - FYI: Pathways to Practice – Many Paths/One Goal

This information was presented to the board in the board meeting e-book.

AGENDA ITEM 11B Architect Report - FYI: NCARB Update August 2023

This information was presented to the board in the board meeting e-book.

AGENDA ITEM 11C Architect Report - FYI: NCARB BOD Brief September 2023

This information was presented to the board in the board meeting e-book.

AGENDA ITEM 11D Architect Report - FYI: Fast Facts August and September 2023

This information was presented to the board in the board meeting e-book.

AGENDA ITEM 12A Residential Designer Report – Update of the Residential Design Examination

Coletti reported that the graphic exam grading went well. A few changes will be made for the next graphic exam, based on comments and results from the August exam. The exam will continue to focus on areas in which candidates should have minimum competencies.

Erny said the exam committee is in the final phase. It will be generating one more version of the written exams and update the jurisprudence exam.

AGENDA ITEM 13A Registered Interior Designer Report – Discussion and possible decision regarding the nominations for the 2024 CIDQ Board of Directors

Wikoff said the slate of officers is in the board e-book. She submitted the ballot on behalf of the board, supporting the slate, but would like to discuss the issue of a single slate at the annual meeting. Erny said he continues to be concerned that there is a single slate.

AGENDA ITEM 13B Registered Interior Designer Report – CIDQ Board Structure Proposal

Board members discussed the proposal to restructure the CIDQ Board of Directors. There is concern that there may not be enough representation from regulatory boards. Harrison reported that other regulatory boards have expressed similar concerns and there may be an opportunity for some boards to join together to submit an amendment.

AGENDA ITEM 13C Registered Interior Designer Report – FYI: CIDQ Q Connection Fall 2023

This information was presented to the board in the board meeting e-book.

AGENDA ITEM 14 Public Member Report

Waugh had nothing to report.

AGENDA ITEM 15 Executive Director Report

Harrison reported the renewal portal will open October 23, with six notifications automatically sent out. The next board meeting is in Las Vegas on January 17, 2024. The database is fully migrated and processes are streamlined, with reciprocal licenses issued in three days or less.

AGENDA ITEM 16 Board Counsel Report

Ling had nothing to report.

AGENDA ITEM 17 Public Information Report

Hatfield said she participated in Construction Career Day in Reno. Wikoff attended. Hatfield spoke to classes at TMCC and ACE High School while in Reno. She will be at Construction Career Day in Las Vegas this week. Hatfield will speak about the board's outreach program at the CIDQ Annual Meeting. The CEU Seminar is coming up and registration numbers are similar to this time last year. Board members volunteered to speak at the "Update from the Board" session.

AGENDA ITEM 18 Election of Officers

Motion: Garlock moved to nominate Erny as Board Chair. Motion seconded by Coletti.

Vote: All in favor. Motion passes.

Motion: Mickey moved to nominate Snyder as Board Secretary/Treasurer. Motion seconded by Coletti.

Vote: All in favor. Motion passes.

AGENDA ITEM 19 Items for Future Agenda

- Location of future board meetings (virtual or in-person)

AGENDA ITEM 20 Public Comment

There was no public comment.

Chairman Erny adjourned the meeting.

Monica Harrison, Executive Director

William Snyder, Secretary/Treasurer