

**MINUTES FOR BOARD MEETING OF THE NEVADA STATE BOARD OF ARCHITECTURE,
INTERIOR DESIGN AND RESIDENTIAL DESIGN (NSBAIDRD)**

August 22, 2023

Truckee Meadows Community College
William N. Pennington Applied Technology Center, Room 271
475 Edison Way, Reno, NV 89502

Tuesday, August 22, 2023

Chairman Greg Erny called the meeting to order at 8:22 a.m.

Board members present: Gregory Erny (Chairman), Ann Fleming, George Garlock, James Mickey, Nathaniel Waugh and Marie Wikoff. Daniel Coletti, William Snyder and Tina Wichmann were excused.

Also in attendance: Monica Harrison (Executive Director), Louis Ling (Legal Counsel), Laura Bach (Chief Investigator), Stacey Hatfield (Public Information Officer), and Leilani Quenga (Licensing Specialist / Bookkeeper).

NSBAIDRD Mission Statement:

“The mission of the NSBAIDRD is to promote, preserve, and protect the health, safety, and welfare of the public by regulating architects, registered interior designers, and residential designers to provide competent professional services in the built environment.”

AGENDA ITEM 1 Public comment

There was no public comment.

AGENDA ITEM 2 Approval of consent agenda

Consent agenda included the following:

- A. Approval of Agenda
- B. Approval of Minutes: May 23, 2023
- C. Secretary/Treasurer Report (Reports and bank statements)
 1. Nevada Architect, Registered Interior Designer and Residential Designer Licensing Statistics
 2. Wells Fargo Bank Statements
 3. Bank of Nevada Statements
 4. First Independent Bank Statements
- D. Ratification of Reciprocal Licenses (see attached list)
- E. Firm Name Approval Requests
 1. Luminaut Architecture PLLC
 2. WM Architects & Engineers Nevada, Inc.
 3. Christopher R Stress – Architect, LLC
 4. LEA Architecture, LLC
 5. HRD Homes, LLC
 6. Saltiel Architecture, Inc
 7. Energy Architecture Projects Group, Inc.

8. Peripherie Design Studio
9. KM Steinke Architecture PLLC
10. WG Architecture, P.C.
11. AML Nevada
12. Gundy Design Studio
13. Upland Architect
14. Eisenmann Architecture

F. Firm Registration Approval Requests

1. Aria Studio Consultants, Inc dba Aria Architecture
2. M&H Group, LLC
3. HPA Design Group, Nevada, PLLC
4. FK Architects, PLLC
5. EA Design Concepts, Inc.

Architects: Registration by Reciprocity

9191	Imran Kifayat	9214	Benjamin R Whittenburg	9237	David E. Blood
9192	Thomas Clinton Montgomery	9215	Jose R. Pareja	9238	Brandon Hartwick
9193	Alexandra Lydia Lopatynsky	9216	Matthew S. Townes	9239	James Patrick Thompson
9194	Lance Enyart	9217	Jerry Azel Scott, Jr.	9240	Kevin Barry Spector
9195	David M. Nash	9218	David Lee	9241	Thomas D. Polucci
9196	Claire Marie Whiteside	9219	Seth L. Rosenman	9242	Timothy E. Fry
9197	Randy Stuart Ripley	9220	Peter J Urbon	9243	Michael James Parshall
9198	Enrique N. Castel	9221	Nathan Simon Halimi	9244	Yu Tsuji
9199	Matthew Albert Mitchell	9222	Xavier Aldolfo Cantu	9245	Douglass Alligood
9200	Jason E. Carmello	9223	Timothy M. Stevens	9248	Ya-Chu Hsu
9201	Robert Trent Fechtmeister	9224	Tobias D. Heddinghaus	9249	Robertson, Christopher Cole
9202	William J Furman	9225	Daniel Dongmyung Kim	9250	Ashley Renfrew
9203	Cathleen Guthery	9226	Justin Eric Beadle	9252	Stacy Eisenmann
9204	Christopher W. Collins	9227	George H Selkirk	9253	Kristofer Feldmann
9205	Kurt Michael Amundsen	9228	Jonathon David Simianer	9254	Brian Bailey
9206	Michael Thomas Strohmer	9229	Virajita Dankar	9255	Christopher R. Lund
9207	Lourdes Mesa Gonzalez	9230	Gary J. Sadler	9256	Andrew M. Koglin
9208	Ryan Marshall	9231	Laurie L. Miller	9257	Jose Murguido
9209	William Liow	9232	Kevin C. Polit	9258	Robert McConnell
9210	Michael Paul Timcheck	9233	Matthew M. Unger	9259	Matthew Robert Ihms
9211	Nathan Peak	9234	Frank James Greene	9260	Garth Shaw
9212	Kevin Plenge	9235	Matthew Hyatt	9261	Tang Y. Yang
9213	Robert S. Bouwhuis	9236	Matthew Richard Usbeck		

Residential Designers: Registration by Reciprocity

435-RD Vincent Paul Oles

Motion: Waugh moved to approve the consent agenda. Motion seconded by Garlock.

Vote: All in favor. Motion passes.

AGENDA ITEM 6 Review and possible approval of proposed contract with Casey Neilon, Inc. with the NSBAIDRD for the review and audit of the Board’s financial documents

Harrison presented the proposed contract. She said Casey Neilon was recommended by other state regulatory boards that also contract with the firm for their audits.

Motion: Waugh moved to approve the contract with Casey Neilon, Inc. Motion seconded by Mickey.

Vote: All in favor. Motion passes.

AGENDA ITEM 9 Review and possible approval of NSBAIDRD Language Access Plan

Harrison presented a draft Language Access Plan (LAP) for the board. She said SB318 passed in the 2021 Legislative Session and requires all state agencies to have a LAP to improve access to government services for persons with limited English abilities. Harrison said the board has not received such a request to date but must have a plan in place in the event a request is received.

Board members discussed possible costs involved if a request is received. It was agreed that the costs cannot be determined at this time.

Motion: Waugh moved to approve the NSBAIDRD Language Access Plan. Motion seconded by Mickey.

Vote: All in favor. Motion passes.

AGENDA ITEM 3A Deliberations/Action on Applications for Registration: Architects

Erny greeted the attendees and explained the swearing-in process and ceremony.

Erny swore-in the following individuals as architects:

1. Caitlin L. Davis 9246
2. Kevin C. Marer..... 9247
3. Nasreen Al Tamimi 9251

Motion: Mickey moved to approve the registration of the above referenced individuals as architects.

Motion seconded by Waugh.

Vote: All in favor. Motion passes.

AGENDA ITEM 3B Deliberations/Action on Applications for Registration: Registered Interior Designers

Wikoff swore-in the following individuals as registered interior designers:

1. Mona Nahm..... 304-ID
2. Marcio A. Decker..... 305-ID

Motion: Waugh moved to approve the registration of the above referenced individuals as registered interior designers. Motion seconded by Mickey.

Vote: All in favor. Motion passes.

Erny and other board members congratulated the new registrants. Erny encouraged the new registrants to share any comments or concerns on the licensure process.

Harrison encouraged new registrants to reach out to board staff for guidance if they plan to register a firm. She also said that they are exempt from earning continuing education units for the first two years of licensure.

New registrants shared comments on the licensure process.

AGENDA ITEM 4 Review and possible approval of the firm name Aspen Leaf Interiors, Inc.

Motion: Waugh moved to approve the firm name approval request of “Aspen Leaf Interiors, Inc.” Motion seconded by Mickey.

Vote: All in favor. Motion passes.

AGENDA ITEM 9 Update of the residential design program from TMCC by Lead Instructor Deysi Montes

Deysi Montes updated the board on the program for an Associate of Applied Science in Residential Design. Graduation rates have held steady and higher numbers are anticipated as the BArch is rolled out. Students who are going into the BArch must first complete one of the Associate of Applied Science programs.

AGENDA ITEM 7 Public Hearing regarding the NSBAIDRD regulation LCB File No. R097-22

NSBAIDRD regulation LCB File No. R097-22 was presented in the board meeting eBook.

Erny opened the public hearing for NSBAIDRD regulation LCB File No. R097-22 at 10:00am.

The board held a hearing for the consideration of public comments regarding LCB File Number R097-22. Notices of this hearing were properly and timely posted and copies of the notice and the regulation have been publicly available in compliance with NRS 233B. The board received seven written comments regarding the regulation prior to the hearing. Those comments were included in the board meeting eBook.

The purpose of this regulation is to establish provisions to accept reciprocity candidates who have earned an NCARB certificate through a Mutual Recognition Arrangement; it also amends the firm name regulation requirement to list the status of the former registrants on any public communication made by the firm when the firm name includes the name of the former registrant under Nevada Administrative Code (NAC) Chapter 623.

Erny opened the hearing for public comment.

John Wendland spoke in opposition to section 2 of the proposed regulation.

Michael Hillerby spoke in opposition to section 2 of the proposed regulation. He supports section 1.

Peter Stacy spoke in opposition to section 2 of the proposed regulation.

Harrison read a letter sent by Monica Gresser that was received too late to be included in the eBooks. It requests further clarification on section 2 and is in support of section 1.

Erny explained that the board wanted to update NAC and ensure that communications were transparent and not misleading to the public.

Waugh said he supported section 1 but was in opposition to section 2. He was in opposition to section 2 when it was proposed during the workshop in 2022.

Board members discussed the issue of public protection and misleading the public through use of a firm name that includes the name of a retired or deceased registrant. Board members said the board needs to further discuss the best way to address this issue, including the possibility of holding a workshop on Zoom.

All public commenters said they would participate in a future workshop.

Erny closed the public comment portion of the hearing.

Motion: Garlock moved to adopt Section 1 of LCB File Number R097-22 and remove Section 2 from the proposed regulation. Motion seconded by Waugh.

Vote: All in favor. Motion Passes.

Erny closed the public hearing.

AGENDA ITEM 8 **Formal Contested Administrative Hearing – In the matter of Scott Corridan and Scott Corridan Design, consideration, and adjudication of the Complaint (Case No. 23-020N)**

Ling stated that the respondent requested a continuance in this matter. Harrison read an email Corridan sent today, August 22, 2023, at 6:51am. Ling stated NAC 623.940.3 details procedures for requesting a continuance of a hearing. He said he is requesting the board deny the continuance because it was not made 15 days before the hearing, as required. Erny said the hearing was already continued in May.

Motion: Waugh moved to deny Corridan's request to continue this hearing. Motion seconded by Garlock.
Vote: All in favor. Motion passes.

A formal hearing was held in the matter of Scott Corridan and Scott Corridan Design, Case #23-020N. The respondents are alleged to have violated NRS 623.360(1)(a)(b)(c) by holding themselves out as being able to practice as registered interior designers and practicing as registered interior designers, without having a certificate of registration issued by the board.

In attendance:
Greg Ott, Counsel to the Board
Louis Ling, Prosecuting Attorney

The Respondent was not in attendance, nor did he have representation.

Witnesses for the prosecution:
Laura Bach, NSBAIDRD Chief Investigator

Witnesses for the defense:
None

The counts brought against Scott Corridan and Scott Corridan Design are as follows:

Count One

By practicing registered interior design without a valid registration, respondents twice jointly and severally, have violated NRS 623.360(1)(c).

Count Two

By holding themselves out as registered interior designers without a valid certificate of registration, the respondents have violated NRS 623.360(1)(a) and/or NRS 623.360(1)(b).

Testimony was heard and evidence was introduced into the record, which substantiated the allegations against Respondents Scott Corridan and Scott Corridan Design.

Motion: Waugh moved to find the respondents guilty of count one and count two, as substantiated by the evidence presented by the prosecution, including the testimony of the witness and evidence admitted into record. He further moved to:

- Impose an administrative fine of \$10,000 for each count on each defendant, for a total fine of \$40,000.
- Order respondents to pay all costs and fees for the investigation and hearing.
- Order respondents to remove all content showing illegal practice on websites within 15 days of the effective date of the order.
- Authorize counsel to pursue legal action if necessary to get content removed.
- Authorize counsel to seek injunctive relief if necessary for further acts of practicing registered interior design without a license.

Motion seconded by Garlock.

Vote: All in favor. Motion passes.

AGENDA ITEM 10A-1 Case No. 23-027N in the matter of Tanya Kash and Cloud 9 Interiors

The Respondent is alleged to have violated NRS 623.360.1(c) by engaging in the practice of architecture and residential design without having a certificate of registration with this board.

Staff received a complaint from Mike Mickelson on the Respondent that she had provided services that were regulated and require registration with this board. Kash specified a new guest room and bathroom.

The Respondent was sent a Notice of Charges concerning this matter. The Respondent's case was discussed with Executive Director Harrison and the decision was made to offer the Respondent an opportunity to settle this matter informally rather than face a disciplinary hearing before the board. A settlement agreement was negotiated incorporating a No Contest clause, an Administrative Penalty of \$3,000, and investigative costs in the amount of \$2,400.

Staff recommends approval of the settlement agreement.

Motion: Waugh moved to approve the settlement agreement. Motion seconded by Fleming.

Vote: All in favor. Motion passes.

AGENDA ITEM 10A-2 Case No. 23-028N in the matter of Melody Gangi and House of Four Designs

The Respondent is alleged to have violated NRS 623.360.1(b)(c) by putting out a device (proposal) and engaging in the practice of architecture and residential design without having a certificate of registration with this board.

Staff received a complaint from Kari Hanratty on the Respondent that she had provided services that were regulated and require registration with this board. Gangi specified new electrical and prepared a floor plan showing new design.

The Respondent was sent a Notice of Charges concerning this matter. The Respondent's case was discussed with Executive Director Harrison and the decision was made to offer the Respondent an opportunity to settle this matter informally rather than face a disciplinary hearing before the board. A settlement agreement was negotiated incorporating a No Contest clause, an Administrative Penalty of \$4,000, and investigative costs in the amount of \$2,000.

Staff recommends approval of the settlement agreement.

Motion: Waugh moved to approve the settlement agreement. Motion seconded by Wikoff.

Vote: Garlock recused himself. All others in favor. Motion passes.

AGENDA ITEM 10A-3 Case No. 23-038N in the matter of Jacob Charles and JNC Interiors

The Respondent is alleged to have violated NRS 623.360.1(a)(b) by advertising projects showing regulated services as completed by him without having a certificate of registration with this board.

Staff received an anonymous complaint on the Respondent that he was advertising work that fell under the practice of architecture and registered interior design on his LinkedIn page. Further investigation revealed that he did provide the services while contracted as a design consultant to a Nevada registrant but there was no disclaimer on the photos.

The Respondent was sent a Notice of Charges concerning this matter. The Respondent's case was discussed with Executive Director Harrison and the decision was made to offer the Respondent an opportunity to settle this matter informally rather than face a disciplinary hearing before the board. A settlement agreement was negotiated incorporating a Non-Admission of Guilt clause, an Effect on Licensure clause, an Administrative Penalty of \$4,000, and investigative costs in the amount of \$1,500.

Staff recommends approval of the settlement agreement.

Motion: Waugh moved to approve the settlement agreement. Motion seconded by Mickey.

Vote: All in favor. Motion passes.

AGENDA ITEM 10A-4 Case No. 23-050N in the matter of Andrew Stevenson and Andrew Hull Stevenson Architects

The Respondent is alleged to have violated NRS 623.360.1(a)(b)(c) by putting out a device (proposal) and engaging in the practice of architecture without having a certificate of registration with this board.

Staff received a reciprocity application from the Respondent. During the interview the Respondent said that he had issued a proposal and prepared drawings. Staff requested and received copies of various site plans and a copy of the proposal.

The Respondent was sent a Notice of Charges concerning this matter. The Respondent's case was discussed with Executive Director Harrison and the decision was made to offer the Respondent an opportunity to settle this matter informally rather than face a disciplinary hearing before the board. A settlement agreement was negotiated incorporating a Guilt clause, an Effect on Licensure clause, an Administrative Penalty of \$3,500, and investigative costs in the amount of \$1,300.

Staff recommends approval of the settlement agreement.

Motion: Waugh moved to approve the settlement agreement. Motion seconded by Mickey.

Vote: All in favor. Motion passes.

AGENDA ITEM 10A-5 Case No. 24-002R in the matter of Lynn Centner and Architect Lynn Centner & Associates

The Respondent is alleged to have violated NRS 623.185.3 and NRS 623.360.1(c) by allowing his registration to lapse and practicing architecture with an expired registration.

Staff received a reinstatement request from the Respondent. In the letter of explanation, he stated that he had continued to work when his registration had lapsed. Staff requested and received copies of proposals and drawings for five Nevada projects.

The Respondent was sent a Notice of Charges concerning this matter. The Respondent's case was discussed with Executive Director Harrison and the decision was made to offer the Respondent an opportunity to settle this matter informally rather than face a disciplinary hearing before the board. A settlement agreement was negotiated incorporating a Guilt clause, an Administrative Penalty of \$5,000, and investigative costs in the amount of \$1,500.

Staff recommends approval of the settlement agreement.

Motion: Waugh moved to approve the settlement agreement. Motion seconded by Fleming.

Vote: All in favor. Motion passes.

AGENDA ITEM 10A-6 Case No. 24-004N in the matter of Jeffrey Renterghem, David Haymes and Pappageorge Haymes Partners

The Respondents are alleged to have violated NRS 623.360.1(a)(b)(c) by holding themselves out as being qualified to practice architecture and engaging in the practice of architecture without having certificates of registration by this board.

Staff received a reciprocity application from Respondent Renterghem. During the interview the Respondent said that he had issued a proposal and prepared drawings. After reviewing the proposal and drawings which listed both Respondents, staff sent a notice of charges and settlement agreement. The Respondent prepared drawings for a mixed-use residential development project.

The Respondents were sent a Notice of Charges concerning this matter. The Respondents' case was discussed with Executive Director Harrison and the decision was made to offer the Respondents an opportunity to settle this matter informally rather than face a disciplinary hearing before the board. A settlement agreement was negotiated incorporating a Non-Admission of Guilt clause, an Effect on Licensure clause, an Administrative Penalty of \$12,500, and investigative costs in the amount of \$1,500.

Staff recommends approval of the settlement agreement.

Board members discussed the case and said the project was very large and was well into the design phase. Board members said the settlement agreement does not match the severity of the infraction. Board members discussed possible impact to the client if the settlement agreement was not approved. Board members also discussed if the administrative penalty and Non-Admission of Guilt was appropriate.

Motion: Waugh moved to approve the settlement agreement. Motion seconded by Garlock.

Vote: No members in favor. All opposed. Motion fails.

AGENDA ITEM 10B Discussion and possible decision regarding closure of enforcement cases

Bach recommended the following cases for closure without disciplinary action:

23-036N	23-0339R	23-041N	23-042N	23-044N	23-045N
23-046N	23-048N	23-049R	24-003N		

Motion: Waugh moved to approve the closure of the cases listed above without disciplinary action. Motion seconded by Garlock.

Vote: Erny recused himself. All others in favor. Motion passes.

AGENDA ITEM 10C Enforcement Report

Bach had nothing to report.

AGENDA ITEM 11A Architect Report - FYI: NCARB Update – May, June & July 2023

This information was presented to the board in the board meeting e-book.

AGENDA ITEM 11B Architect Report - FYI: NCARB BOD Brief – Pre and Post ABM 2023

This information was presented to the board in the board meeting e-book.

AGENDA ITEM 11C Architect Report - FYI: NCARB Fast Facts – June & July 2023

This information was presented to the board in the board meeting e-book.

AGENDA ITEM 12A Residential Designer Report – Update of the Residential Design Examination on August 24-25, 2023

Erny reported that the RD exam will be administered in Reno and Las Vegas August 24-25, 2023.

AGENDA ITEM 12B Residential Designer Report: Consideration and potential action regarding final version of complete Residential Design Examination(s) and potential thereof

Erny said the board must go into closed session as the board will be given copies of the second form of the test specification. All materials are confidential.

Motion: Mickey moved to go into closed session pursuant to NRS 241.030(1)(b) because the discussion may involve preparation or revision of an examination conducted by or on behalf of the board. Motion seconded by Garlock.

Vote: All in favor. Motion passes.

The board went into closed session.

Motion: Mickey moved to return to open session. Motion seconded by Waugh.

Vote: All in favor. Motion passes.

Motion: Waugh moved to approve the second form of the Residential Design Examination. Motion seconded by Mickey.

Vote: All in favor. Motion passes.

AGENDA ITEM 13A Registered Interior Designer Report – Discussion and possible decision regarding the nominations for the 2024 CIDQ Board of Directors

Fleming said the annual meeting is in November. Board members requested this item be brought back at the October board meeting for a decision.

AGENDA ITEM 13B Registered Interior Designer Report – FYI: CIDQ Town Hall Board Structure and Governance

This information was presented to the board in the board meeting e-book. Board members discussed the proposed restructuring.

AGENDA ITEM 13C Registered Interior Designer Report – FYI: CIDQ Q Connection Summer 2023

This information was presented to the board in the board meeting e-book.

AGENDA ITEM 14 Public Member Report

Waugh had nothing to report.

AGENDA ITEM 15A Executive Director Report – Discussion and possible decision to hold more in-person board meetings

Harrison reported an increase in reciprocity applications. She said the transition to the new database is complete. The Rules of Conduct for architects and residential designers have been updated because the NCARB Rules of Conduct were revised at the annual meeting.

Harrison said the board is currently meeting in-person twice a year (January and August) and virtually three times a year (March, May and October). There was discussion at the last meeting if an additional in-person meeting should be added. Some board members advocated for more in-person meetings. It was discussed if special virtual meetings should be held for new registrants who cannot travel for an in-person swearing-in. Board members requested this item be brought back for a decision in October.

AGENDA ITEM 16 Board Counsel Report

Ling updated the board on Corridan’s bankruptcy case. The board is a creditor from fees owed due to his previous disciplinary action.

AGENDA ITEM 17 Public Information Report

Hatfield said she was asked to speak about the board’s outreach program at the CIDQ Annual Meeting. She reported that the CEU Seminar agenda was in the board books. She discussed some options for future outreach, including Construction Career Day in Reno. Additional information is included in the board e-books, FYI.

AGENDA ITEM 18 Items for Future Agenda

- Location of future board meetings (virtual or in-person)
- Update NAC 623

AGENDA ITEM 19 Public Comment

There was no public comment.

Chairman Erny adjourned the meeting.

Monica Harrison, Executive Director

William Snyder, Secretary/Treasurer