

**MINUTES FOR BOARD MEETING OF THE NEVADA STATE BOARD OF ARCHITECTURE,
INTERIOR DESIGN AND RESIDENTIAL DESIGN (NSBAIDRD)**

January 24, 2023

The Gina Spaulding Boardroom
2080 East Flamingo Road, Suite 120, Las Vegas, NV 89119

Tuesday, January 24, 2023

Chairman Greg Erny called the meeting to order at 8:30 a.m.

Roll Call: Gregory Erny (Chairman), William Snyder (Secretary/Treasurer), Daniel Coletti, Ann Fleming, George Garlock, James Mickey, Nathaniel Waugh, Tina Wichmann and Marie Wikoff.

Also in attendance: Monica Harrison (Executive Director), Louis Ling (Legal Counsel), Laura Bach (Chief Investigator), Stacey Hatfield (Public Information Officer), and Leilani Quenga (Licensing Specialist / Bookkeeper).

NSBAIDRD Mission Statement:

“The mission of the NSBAIDRD is to promote, preserve, and protect the health, safety, and welfare of the public by regulating architects, registered interior designers, and residential designers to provide competent professional services in the built environment.”

AGENDA ITEM 1 Public comment

There was no public comment.

AGENDA ITEM 2 Approval of consent agenda

Consent agenda included the following:

- A. Approval of Agenda
- B. Approval of Minutes: October 19th, 2022
- C. Secretary/Treasurer Report (Reports and bank statements)
 1. Nevada Architect, Registered Interior Designer and Residential Designer Licensing Statistics
 2. Wells Fargo Bank Statements
 3. Bank of Nevada Statements
 4. First Independent Bank Statements
 5. Budget Report - December 2022
- D. Ratification of Reciprocal Licenses (see attached list)
- E. Firm Name Approval Requests
 1. Cotton Architecture and Design LLC
 2. RDC-S111 (MNC), Inc.
 3. MKE Architects, LLC
 4. RS Sherman Architecture, Prof. Corp
 5. David Bourke Architect, Inc.
 6. Wucherer Design

7. EA Architecture & Design, Inc.
8. DeForest Architects, PLLC
9. LTRD CORPORATION
10. SAA Architects, Inc.

F. Firm Registration Approval Requests

1. Ennead Architects LLP
2. WSP USA Design Inc.
3. ZGF Architects LLP
4. Peter Pennoyer Architect

Architects: Registration by Reciprocity

9038	Jeremy Michael Reding	9059	Paul Li	9080	Robert Guadalupe Metoyer
9039	Keith Eugene Carlson	9060	Kurt B. Anderson	9081	Abbye N. Bobbett
9040	Frank Ternasky	9061	Timothy Williams	9082	Anne Algaze
9041	Nathan Elliott	9062	Tobias Hasselgren	9083	Robert C. Aull
9042	Steven D. Pratt	9063	Alan A. Creech	9084	Mark David Shermeyer
9043	David Dillon Bourke	9064	Judd Allen Chapman	9085	Osama M. Quotah
9044	David R. Castell	9065	Andrew P. Weber	9086	Corey Allan Englund
9045	Jonathan Michael Powel	9066	Allyn Stellmacher	9087	Danika Rae Sleeper Dallam
9046	James V. Lloyd	9067	Richard Begay	9088	Patrick J. Mahoney
9047	Pamela Trevithick	9068	Gregory R. Ralph	9089	Epaminondas Trimis
9048	Steven Morris Cross	9069	Randy Joe Falk	9090	Christopher J. Armer
9049	Vladimir Pajkic	9070	Joseph M. Davidson	9091	Geoffrey Cheong
9050	James Woolum	9071	Jeffrey Thomas Smith	9092	Levi J. Rippy
9051	Jan Carl Willemse	9072	Anthony Ricciuti	9093	Marissa Renee Flores
9052	Alexander Hugh Jewett	9073	Angela Renae Gee	9094	King Choy
9053	Katherine Shaloo Berg	9074	Andrew Robert Dorin	9095	Paul Huizar
9054	Greg S. Watkins	9075	Carmen L. Wyckoff	9096	Jef R. Roberts
9055	Victoria Nichols	9076	Adam Kreher	9097	John J. Puhr III
9056	Molly McGowan	9077	Brice A. Zickuhr	9098	Christopher Crovo
9057	Braulio Baptista	9078	Jon David Niemuth	9099	Kimberly Hellekson
9058	Eugene Bote Sandoval	9079	Peter Weingarten		

Residential Designers: Registration by Reciprocity

426-RD Scott David Bulmer 427-RD George Louis Mock

Board members requested 2E-2, 2F-2 and 2F-3 be pulled for further discussion.

Motion: Snyder moved to approve the consent agenda, Items 2A though 2E-1, 2E-3 through 2F-1, and 2F-4. Motion seconded by Garlock.

Vote: All in favor. Motion passes.

AGENDA ITEM 2E-2 Firm name approval request: RDC-S111 (MNC), Inc.

Mickey said the Secretary of State's website shows that the corporation has been dissolved. Ling said the board can conditionally approve the application, dependent upon the firm being in good standing with the Secretary of State.

Motion: Mickey moved to conditionally approve the firm name approval request of "RDC-S111 (MNC), Inc." pending the corporation being in good standing with the NV Secretary of State. Motion seconded by Snyder.

Vote: All in favor. Motion passes.

AGENDA ITEMS 2F-2/2F-3 Firm registration approval requests: WSP USA Design Inc. and ZGF Architects LLP

Erny said both firms requesting approval have corporate entities that own part of the firm requesting approval. Both firms have registrants owning and controlling two-thirds of the firm, as required by statute. The firms have not revealed the ownership in those corporate entities.

Board members discussed if the applicants must reveal the ownership in the corporate entities. Ling said they have complied with the board's regulations, which require the applicant list "each stockholder, director or member of the business."

Board members discussed the issue. They directed staff to remind the applicants that the legal entity must be the entity entering into contracts for Nevada projects. They also said they would like to discuss a regulation change to NAC 623.740 at a future meeting.

Motion: Mickey moved to approve the firm registration approval request of "WSP USA Design Inc." Motion seconded by Waugh.

Vote: All in favor. Motion passes.

Motion: Mickey moved to approve the firm registration approval request of "ZGF Architects LLP." Motion seconded by Waugh.

Vote: All in favor. Motion passes.

AGENDA ITEM 7 Review and possible approval of Mr. Wadhams's contract for independent contract with NSBAIDRD for legislative representation services

Harrison presented the contract for consideration.

Motion: Waugh moved to approve Mr. Wadhams's contract. Motion seconded by Wichmann.

Vote: All in favor. Motion passes.

AGENDA ITEMS 8 **Review and update of the NSBAIDRD Strategic Plan and Board Member Qualification**

Harrison directed members to the summary page and said the board is on target for all items. Mickey suggested a “board update” section be added to the CEU seminar when the board can update registrants on current issues in the state. This would be an opportunity to reach over 500 registrants.

AGENDA ITEMS 9 **Review and possible approval of the Master Calendar for FY2022-2023 and FY2023-2024**

Erny requested the March meeting be moved from March 22 to 21. It will be held via Zoom. Board members agreed. The May meeting will be virtual and the August meeting will be in person in Reno.

Motion: Waugh moved to approve the Master Calendar for FY2022-2023 and FY2023-2024. Motion seconded by Snyder.

Vote: All in favor. Motion passes.

AGENDA ITEM 3A **Deliberations/Action on Applications for Registration: Registered Interior Designers**

Erny greeted the attendees and explained the swearing-in process and ceremony.

Snyder swore-in the following individuals as registered interior designers:

1. Kelly Marie Jensen..... 291-ID
2. Brooke Perkins Cinalli 292-ID
3. Sara Diane Stuteville Brookshire ... 293-ID
4. Anjenette Pineda 294-ID
5. Donna B. Batilova..... 295-ID
6. Jeannine Marie Clark 296-ID

Motion: Waugh moved to approve the registration of the above referenced individual as registered interior designers. Motion seconded by Garlock.

Vote: All in favor. Motion passes.

Erny and other board members congratulated the new registrants. Erny encouraged the new registrants to share any comments or concerns on the licensure process.

Kelly Lavigne congratulated the new registrants for achieving licensure on behalf of AIANV. Dak Kopec and Marisela Thompson congratulated the new registrants on behalf of the UNLV Interior Design program.

Harrison informed new registrants to reach out to board staff for guidance if they plan to register a firm. She also said that they are exempt from earning continuing education units for the first two years of licensure.

AGENDA ITEM 4 Review and possible approval of the firm name of K. Jensen Design, LLC

Motion: Snyder moved to approve the firm name approval request of “K. Jensen Design, LLC.” Motion seconded by Wichmann.

Vote: All in favor. Motion passes.

AGENDA ITEM 5 Review and possible approval of the firm name of bcDESIGNGROUP, LLC

Motion: Snyder moved to approve the firm name approval request of “bcDESIGNGROUP, LLC.” Motion seconded by Wikoff.

Vote: All in favor. Motion passes.

AGENDA ITEM 11A-1 Case No. 23-010N in the matter of Matthew Ronhaar and Form Grey Studios

The Respondent is alleged to have violated NRS 623.185.3 by engaging in the practice of architecture while his registration was lapsed.

Staff received a request to reinstate a registration from the Respondent. Respondent was asked if he had worked on any projects in 2022 as he was registered through 2021. The Respondent provided documentation on seven different projects he had prepared and stamped plans for in 2022.

The Respondent was sent a Notice of Charges concerning this matter. The Respondent's case was discussed with Executive Director Harrison and the decision was made to offer the Respondent an opportunity to settle this matter informally rather than face a disciplinary hearing before the Board. A settlement agreement was negotiated incorporating a Guilt clause and an Administrative Penalty of \$2,500 and Investigative Costs in the amount of \$1,500.

Staff recommends approval of the settlement agreement.

Motion: Mickey moved to approve the settlement agreement. Motion seconded by Garlock.

Vote: Erny recused himself. All others in favor. Motion passes.

AGENDA ITEM 11A-2 Case No. 23-012N in the matter of Gil Maynard and AllDraft

The Respondent is alleged to have violated NRS 623.360.1 (c) by engaging in the practice of architecture without a certificate of registration issued by this Board.

Staff received anonymous information regarding the Respondent’s website www.alldraft.com . Respondent was advertising drafting services including complete design services that include plan development, consulting, and plotting. Further investigation revealed that he had prepared plans for four Nevada projects.

The Respondent was sent a Notice of Charges concerning this matter. The Respondent's case was discussed with Executive Director Harrison and the decision was made to offer the Respondent an opportunity to settle this matter informally rather than face a disciplinary hearing before the Board. A settlement agreement was negotiated incorporating a Guilt clause and an Administrative Penalty of \$8,000 and Investigative Costs in the amount of \$1,700.

Staff recommends approval of the settlement agreement.

Motion: Garlock moved to approve the settlement agreement. Motion seconded by Mickey.

Vote: All in favor. Motion passes.

AGENDA ITEM 11A-3 Case No. 23-016N in the matter of Kevin Kerpan and Kerpan Planning & Design

The Respondent is alleged to have violated NRS 623.360.1(c) by engaging in the practice of architecture without having a certificate of registration with this Board.

Staff received anonymous information on the Respondent which included a site plan for a Wendy's located in Nevada. A review of the NSBA database revealed that the Respondent is not registered in Nevada.

The Respondent was sent a Notice of Charges concerning this matter. The Respondent's case was discussed with Executive Director Harrison and the decision was made to offer the Respondent an opportunity to settle this matter informally rather than face a disciplinary hearing before the Board. A settlement agreement was negotiated incorporating a Guilt clause and an Effect on Licensure clause with an Administrative Penalty of \$2,500 and Investigative Costs in the amount of \$1,600.

Staff recommends approval of the settlement agreement.

Motion: Mickey moved to approve the settlement agreement. Motion seconded by Garlock.

Vote: All in favor. Motion passes.

AGENDA ITEM 11B Discussion and possible decision regarding closure of enforcement cases

Bach recommended the following cases for closure without disciplinary action:

23-004R	23-005N	23-007N	23-008N	23-009N	23-013N
23-015N	23-017N	23-018R	23-019N		

Motion: Wichmann moved to approve the closure of the cases listed above without disciplinary action. Motion seconded by Fleming.

Vote: Erny recused himself. All others in favor. Motion passes.

AGENDA ITEM 11-C1 Enforcement Report – Review and approval of the Board notice regarding Review and Seal / Over Stamping

Bach said the board e-book includes a notice drafted by Bach and Hatfield. Bach has been made aware that there are many cases of over stamping or review and seal, particularly when plans are being presented to architectural review committees (ARC) in northern Nevada. Plans will initially be submitted with a contractor’s stamp and the ARC will deny them because they require a design professional stamp. The same plans will then be submitted with an architect or residential designer stamp.

Bach proposed the notice be posted on the website and included in “Focus” newsletter.

Motion: Mickey moved to approve the draft notice. Motion seconded by Coletti.

Vote: All in favor. Motion passes.

AGENDA ITEM 12B Architect Report - FYI: NV Business: Building Nevada: A New Design Flow

This information was presented to the board in the board meeting e-book.

AGENDA ITEM 12C Architect Report - FYI: NCARB Fast Facts – November 2022

This information was presented to the board in the board meeting e-book.

AGENDA ITEM 12D Architect Report - FYI: NCARB BOD 2023

This information was presented to the board in the board meeting e-book.

AGENDA ITEM 12E Architect Report - FYI: NCARB Update November 2022

This information was presented to the board in the board meeting e-book.

AGENDA ITEM 12F Architect Report - FYI: ARE PSI Update

This information was presented to the board in the board meeting e-book.

AGENDA ITEM 6 Discussion and potential action regarding Executive Order 2023-003 and 2023-004

Ling summarized the content of Executive Orders 2023-003 and 2023-004. He said staff will review NAC 623 and make recommendations for striking ten regulations prior to the March board meeting. Ling advised the board to hold a public hearing, per Executive Order 2023-003, at its next regularly scheduled board meeting. Staff can issue a report to the governor’s office after the public hearing. Executive Order

2023-004 is specific to boards and commissions. The board must issue a report to justify its fees and regulation of its professions.

Members of the public provided feedback.

AGENDA ITEM 10 **Review and possible approval regarding the request of an exemption to use the term ‘architecture’ to file with the Secretary of State from “Cardinal Architectural”**

Harold Milby from Cardinal Architectural appeared telephonically before the board to answer questions related to the firm’s request for approval to use the term “architectural.” The firm manufactures pergolas and does not provide architectural services. This is not a firm name approval or registration as the firm does not provide architectural services.

Board members said the firm name is not misleading to the public and they do not have issues with the firm using the term “architecture” in its name.

Motion: Snyder moved to send a letter to the Secretary of State stating the board has no issue with Cardinal Architectural using the term “architecture” in its firm name in Nevada. Motion seconded by Waugh.

Vote: All in favor. Motion passes.

AGENDA ITEM 12A **Architect Report – Update from TMCC regarding the B.Arch. program since its implementation – presented by Professor Mebust**

Kreg Mebust appeared telephonically before the board to give an update on the TMCC program. Mebust stated the application from the BArch program at TMCC has been accepted by NAAB and the program is in initial candidacy. Erny added that there is a long road ahead but this is very good progress.

Board members discussed possibly hosting a reception in conjunction with the August board meeting at TMCC. The board wants to highlight its support for the current residential design and BArch programs, and possible future interior design program. Potential invited guests could be regents, legislators and staff of the governor’s office, as well as students and members of the local design community.

AGENDA ITEM 13A **Residential Designer Report – Update of the Residential Designer Examination**

Erny said the new written exams will be administered in February. A new study guide is being written with NCARB’s assistance. The second and third forms of the exam are being created.

Coletti reported that five candidates in Las Vegas and three in Reno will be taking the exams in February. Harrison added that this is an increase in candidates taking the exam, now approaching levels not seen since 2008.

AGENDA ITEM 14A **Registered Interior Designer Report – FYI: Article from Las Vegas Review Journal and response to article from former board member Ciesynski**

This information was presented to the board in the board meeting e-book.

AGENDA ITEM 14B **Registered Interior Designer Report – FYI: CIDQ New Work Experience Requirements**

This information was presented to the board in the board meeting e-book.

AGENDA ITEM 14C **Registered Interior Designer Report – FYI: CIDQ Q Connection 2023**

This information was presented to the board in the board meeting e-book.

AGENDA ITEM 15 **Public Member Report**

Waugh reported that he recently met with new legislators who expressed an interest in learning more about what this board does. He suggested reaching out to new legislators after the legislative session.

AGENDA ITEM 16 **Executive Director Report**

Harrison reported future meetings will be March 21 and May 31, on Zoom, and August 16 at TMCC. She said that board staff sent renewal notices to approximately 3,300 registrants and about 3,200 have renewed to date.

AGENDA ITEM 17 **Board Counsel Report**

Ling had nothing to report.

AGENDA ITEM 18 **Public Information Report – Continuing Education Report of the NSBAIDRD/AIA continuing education in November**

Hatfield reported that feedback from the CEU Seminar attendees was included in the board e-books. The next seminar is scheduled for November 3, 2023. Hatfield and Bach will speak to the UNLV Interiors Professional Practice class in January. Lied STEM Academy is looking for speakers about CTE careers. Hatfield will reach out to Fleming and Coletti for possible speakers about interior design and residential design. Additional information is included in the board e-books, FYI.

AGENDA ITEM 19 **Items for Future Agenda**

There were no items for future agendas.

AGENDA ITEM 20 **Public Comment**

There was no public comment.

Chairman Erny adjourned the meeting.

Monica Harrison, Executive Director

William Snyder, Secretary/Treasurer