

**MINUTES FOR BOARD MEETING OF THE NEVADA STATE BOARD OF ARCHITECTURE,  
INTERIOR DESIGN AND RESIDENTIAL DESIGN (NSBAIDRD)**

**October 25, 2017**

**The Gina Spaulding Boardroom**

**2080 East Flamingo Road, Suite 120, Las Vegas, NV 89119**

**Wednesday, October 25, 2017**

Chairman James Mickey called the meeting to order at 8:25 a.m.

Roll Call: James Mickey, Chairman; Kimberly Ciesynski, Secretary/Treasurer; Gregory Erny; Ann Fleming; John Klai; John Morelli; Nathaniel Waugh. George Garlock and William Snyder were excused. *Garlock and Snyder attended the meeting from 1:15 p.m. until 3:29 p.m. (agenda items 2E-1, 5, 6, 7, 14, and 16).*

Also in attendance: Monica Harrison, Executive Director; Louis Ling, Legal Counsel; Laura Bach, Chief Investigator; Terylle Kenani Aguada, Executive Assistant; Ginger Hahn, Public Information Coordinator; guests Michael Armstrong, NCARB Chief Executive Officer and Joshua Batkin, NCARB Director of Council Relations.

**AGENDA ITEM 1                      Public Comment**

Mickey announced that Erny, Garlock, and Klai had been reappointed to serve the Nevada State Board of Architecture, Interior Design and Residential Design.

There was no public comment.

**AGENDA ITEM 2                      Approval of Consent Agenda**

Consent agenda included the following:

- A. Approval of Agenda
- B. Approval of Minutes: August 16, 2017
- C. Secretary/Treasurer Report (reports and bank statements)
  - 1. Nevada Architect, Registered Interior Designer, and Residential Designer Licensing Statistics
  - 2. Wells Fargo Bank Statements
  - 3. First Independent Bank Statements
  - 4. September 2017 Quarterly Report Statement
- D. Ratification of Reciprocal Licenses (see attached list)
- E. Firm Name Approval Requests
  - 1. Morris Residential Design
  - 2. BAR NAPKIN PRODUCTIONS, LLC
  - 3. D'AMATO DESIGNS
  - 4. Engineered Architectural Solution LLC
  - 5. Faulkner Design Group, Inc.
  - 6. GCD, Inc.
  - 7. ISG Professional, LLC
  - 8. MG Architects
  - 9. Molsberry & Associates, P.C.
  - 10. RED Architectural Group
  - 11. S&S, Inc.
  - 12. Shums Coda Associates, Inc.

13. Sparkflight Studios LLC
- F. Firm Registration Approval Requests
1. Bostwick Design Partnership, Inc.
  2. GMT Architecture Studio LLC
  3. Lenity Architecture Inc.
  4. Progressive Architecture Engineering, P.C.

**Architects: Registration by Reciprocity**

7708	Hamid R. Panahi	7726	Barry C. Morris
7709	Wendy L. Pautz	7727	Aaron W. Stone
7710	Devon B. Sides	7728	James L. Escobar
7711	Jeffrey C. Stouffer	7729	Robert P. Jepsen
7712	John S. Szafran	7730	Benjamin D. Maddalena
7713	Stephen K. Van Dyck	7731	Cynthia K. Moelder
7714	Douglas J. Van Lerberghe	7732	Michael P. Vander Ploeg
7715	Michael C. Zambo	7733	Steven W. Warlick
7716	Paul M. Sabal	7734	Bahram Zarin-afsar
7717	Robert J. Stensland	7740	Donald D. Bianco
7718	Kevin D. Gordon	7741	Joseph M. Bingen Jr.
7719	Robert J. Halula	7742	Jan Brimmeier
7720	Taejoong Kim	7743	Stephen J. Fautsch
7721	Joyce Polhamus-Eckblad	7744	Kevin R. Galliard
7722	David P. Strickland	7745	Carry D. McLain
7723	Emmett E. Walsh	7746	Regina M. Thompson
7724	August J. Dotterweich	7747	Robert F. Wasik
7725	Kelly M. Ferguson		

**Residential Designers: Registration by Reciprocity**

355-RD	Craig A. Gambill	357-RD	Noel C. Williams
356-RD	Ernest B. Gorrill	362-RD	Thomas R. Jones

**Motion:** Erny moved to approve the consent agenda items 2A through 2D, 2E-2 through 2E-4, and 2E-6 through 2F-3. Motion seconded by Ciesynski.

**Vote:** All in favor. Motion passes.

**Agenda Item 2E-5                      **Faulkner Design Group Inc.****

**Motion:** Erny moved to approve the firm name approval request for "Faulkner Design Group, Inc.". Motion seconded by Ciesynski.

Erny pointed out that the applicant is a registered interior designer and listed "interior architecture and design services, including procurement" as the services offered. Harrison said the applicant had resubmitted the application and listed services offered as "interior design including procurement."

**Vote:** All in favor. Motion passes.

**Agenda Item 2F-4**

**Progressive Architecture Engineering, P.C.**

**Motion:** Erny moved to approve the firm name approval request for "Progressive Architecture Engineering, P.C." contingent upon submittal of a corrected application that removes "architect" from the services provided by Thomas L. Frey. Motion seconded by Ciesynski.

**Vote:** All in favor. Motion passes.

**AGENDA ITEM 8A-1**

**Case No. 18-011N - In the Matter of Deepak Chawla and Chawla & Associates Architecture & Interior Design**

The respondent is alleged to have violated NRS 623.360.1 (b) and (c) by preparing and putting out a device (architectural drawings) for a project located in Nevada without having a certificate of registration issued by the board.

Staff received anonymous information that the respondent had prepared architectural drawings for a dental office remodel located in Las Vegas, Nevada. Drawings were obtained showing the respondent's title block on the site plan, demo plan, floor plan, reflected ceiling plan, and furniture layout.

The respondent was sent a Notice of Charges concerning this matter. The respondent's case was discussed with Executive Director Harrison and the decision was made to offer the respondent an opportunity to settle this matter informally rather than face a disciplinary hearing before the board. A settlement agreement was negotiated incorporating a Guilt Clause and an Administrative Penalty of \$6,000 plus Investigative Costs in the amount of \$1,300.

Staff recommended approval of the settlement agreement.

**Motion:** Waugh moved to approve the settlement agreement. Motion seconded by Klai.

**Vote:** All in favor. Motion passes.

**AGENDA ITEM 8A-2**

**Case No. 18-013N - In the Matter of David Steen and Evolve Interiors**

The respondent is alleged to have violated NRS 623.360.1 (a) (b), and (c) by holding himself out as being qualified to provide services that fall under the practice of registered interior design and engaging in the practice of registered interior design for a project in Nevada without having a certificate of registration issued by the board.

Staff received anonymous information that the respondent had been specifying FF&E and giving advice and direction to contractors and design professionals for a hair salon located in Las Vegas, Nevada. Further investigation revealed a proposal to provide services that fall under the practice of registered interior design including but not limited to: finishes (including but not limited to) wall finishes, paint colors, and wood finishes; floor coverings including (but not limited to) stone, carpet, wood, and tile; and interior specifications and appointments (including but not limited to stone) tile, plumbing and appliances, and fixtures.

The respondent was sent a Notice of Charges concerning this matter. The respondent's case was discussed with Executive Director Harrison and the decision was made to offer the respondent an opportunity to settle this matter informally rather than face a disciplinary hearing before the board.

A settlement agreement was negotiated incorporating a Guilt Clause and an Administrative Penalty of \$7,500 plus Investigative Costs in the amount of \$1,500.

Staff recommended approval of the settlement agreement.

**Motion:** Waugh moved to approve the settlement agreement. Motion seconded by Klai.

**Vote:** All in favor. Motion passes.

**AGENDA ITEM 8A-3**      **Case No. 18-026N - In the Matter of Brian D. Wolfe and Wolfe Architect, Inc.**

The respondent is alleged to have violated NRS 623.360.1 (a) and (b) by holding himself out as being qualified to practice architecture and disseminating a proposal prior to having a certificate of registration issued by the board.

During the interview for the respondent's reciprocity application, the respondent was asked if he had issued a proposal or prepared any drawings. The respondent stated that he had not prepared any drawings but had signed an agreement with Thompson Global Partners, LLC, the firm providing the engineering procurement construction management. A copy of the agreement was obtained which had the respondent's signature on it. The respondent had also been to Nevada to perform multiple site visits.

The respondent was sent a Notice of Investigation/Charges concerning the project. The respondent's case was discussed with Executive Director Harrison and the decision was made to offer the respondent an opportunity to settle this matter informally rather than face a disciplinary hearing before the board. A settlement agreement was negotiated incorporating a Guilt Clause and an Administrative Penalty of \$2,500 plus Investigative Costs in the amount of \$1,000.

Staff recommended approval of the settlement agreement.

**Motion:** Waugh moved to approve the settlement agreement. Motion seconded by Fleming.

**Vote:** All in favor. Motion passes.

**AGENDA ITEM 8A-4**      **Case No. 18-027N - In the Matter of Stephen Oliver and Opa Design Studio**

The respondent is alleged to have violated NRS 623.360.1 (c) by engaging in the practice of architecture prior to having a certificate of registration issued by the board.

Staff received the respondent's reciprocity application and noticed that he indicated on his application that he had performed studies and prepared some conceptual designs for a client looking to redevelop residential lots. Staff asked the respondent if he had issued a proposal. The respondent stated that he had not issued a proposal or agreement. Copies of the studies and drawings prepared by the respondent were obtained which indicated they were for a project in Henderson, Nevada.

The respondent was sent a Notice of Investigation/Charges concerning the project. The respondent's case was discussed with Executive Director Harrison and the decision was made to offer the respondent an opportunity to settle this matter informally rather than face a disciplinary hearing before

the board. A settlement agreement was negotiated incorporating a Non Admission of Guilt Clause and an Administrative Penalty of \$1,000 plus Investigative Costs in the amount of \$1,000.

Staff recommended approval of the settlement agreement.

**Motion:** Waugh moved to approve the settlement agreement. Motion seconded by Ciesynski.

**Vote:** All in favor. Motion passes.

**AGENDA ITEM 8B**                      **Discussion and Possible Decision Regarding Closure of Enforcement Cases**

Bach recommended the following cases for closure without disciplinary action:

18-002R 18-003R 18-004R 18-005R 18-006R 18-008N 18-012N 18-014R 18-015N

**Motion:** Waugh moved to close the above-referenced case. Motion seconded by Erny.

**Vote:** Mickey recused himself from cases 18-002R, 18-003R, 18-004R, 18-005R, 18-006R, 18-008N, and 18-012N and voted in favor of cases 18-014R and 18-015N. All others in favor. Motion passes.

**AGENDA ITEM 8C**                      **Enforcement Report**

Bach reported that she spoke to a group of interior designers (non-registrants) at a town hall meeting of the Interior Design Society on August 22. Fleming, Harrison, and Hahn were also in attendance.

She said she spoke about the difference between interior design, certified interior design, and registered interior design.

Bach reported that she notified all jurisdictions that Brian Slator (enforcement case 16-028N) is registered/licensed in that NSBAIDRD had taken disciplinary action against him at its August 16, 2017 board meeting.

Erny asked Bach to explain the difference between the three types of interior design in Nevada to the NCARB guests. She explained as follows:

Interior design (not registered) is equivalent to interior decorating. Interior designers are allowed to choose finishes, furniture, and fixtures for residential projects. Interior designers may not do any work that is covered by code or requires a permit.

Certified interior design is regulated through the Nevada State Fire Marshal. Licensees are allowed to choose furniture, fixtures, and equipment in a commercial setting. Licensees may do furniture layout but not space planning or anything affecting ingress or egress.

Registered interior design is regulated by NSBAIDRD. Registered interior designers may prepare conceptual drawings and construction documents for interior spaces (provided such drawings exclude load bearing partitions and fire rated walls) and specify finishes, furniture, fixtures, and equipment all of which may be regulated by building, fire, and other codes.

**Agenda Item 10**

**Residential Design Report**

Harrison said the next written portion of the residential design exam would be administered on February 8, 2018 in Las Vegas and Reno.

**Agenda Item 11A**

**Registered Interior Design Report – Discussion and Possible Decision on the Nominations for the 2018 CIDQ Board of Directors**

Ciesynski gave background information on the candidates nominated for CIDQ’s 2018 Board of Directors.

**Motion:** Waugh moved to approve the proposed slate of nominees for the 2018 CIDQ Board of Directors. Motion seconded by Ciesynski.

**Vote:** All in favor. Motion passes.

**Agenda Item 11B**

**Registered Interior Design Report – Discussion and Possible Decision Regarding Proposed Draft Changes to the CIDQ Bylaws**

Ciesynski gave background information on proposed draft changes to CIDQ’s Bylaws to be discussed at CIDQ’s Annual Conference in November. She said all of the changes were presented as clean-up of language. She said that Item 1 (Bylaws, page 7) is not clean-up and that it would change the meaning of the bylaw.

She explained that Item 1 was originally written so that jurisdictions serving on an advocacy board could not serve as president of CIDQ’s Board of Directors simultaneously. The proposed language change would not allow for any board member serving on a state board (governing/legislative board) to serve as president of CIDQ’s Board of Directors.

The board discussed the matter and agreed that the language should not exclude members of state boards (governing/legislative boards) from serving as president of CIDQ’s Board of Directors.

**Motion:** Erny moved that Fleming represent NSBAIDRD’s opinion and solicit support at CIDQ’s 2017 Annual Conference concerning proposed changes to Section 7 of Article VIII of the Bylaws of the Council for Interior Design Qualification, Inc. Motion seconded by Ciesynski.

**Vote:** All in favor. Motion passes.

**Agenda Item 11C**

**FYI: Q-Connection Newsletter Fall 2017**

This item was provided for board members’ information.

**Agenda Item 3**

**Presentation of Audit Results for Fiscal Year End 2017 – Christy Andersen, CPA – Bradshaw, Smith & Co., LLP**

Christy Andersen, accountant for Bradshaw, Smith & Co., LLP, presented the fiscal year end 2017 audit results.

**Motion:** Waugh moved to accept the audit results for Fiscal Year End 2017 as presented. Motion seconded by Klai.

**Vote:** All in favor. Motion passes.

**AGENDA ITEM 4**

**Review, Discussion, and Possible Action Regarding Whether the Board Would Vacate its September 27, 2011 order in Light of Schirmer Engineering's Report and Drawings in Case Numbers 08-080R and 11-019R**

In attendance:

Petitioner Dennis Eugene Rusk

Robert A. Nersesian, Esq. on behalf of Petitioner Rusk

Louis Ling, Esq. on behalf of the NSBAIDRD

Sophia Long, Deputy Attorney General, Acting as Board Counsel

The following is background information:

*On August 16, 2011 and September 11, 2011 the board held a hearing on complaints (cases 080-08R and 11-019R) against Rusk. Ling prosecuted on behalf of the board and Rusk chose to represent himself. The hearing resulted in disciplinary action against Rusk and the board issued its final order on September 27, 2011.*

*On or about January 7, 2016, by way of his attorney Mr. Robert A. Nersesian, Rusk filed with the board the original Petition/Motion Of Dennis Eugene Rusk Requesting That The Final Decision Of The Board Be Vacated Or Modified, Brought In The Nature Of A Petition For Writ Of Coram Nobis Or Other Relief To Set Aside Order Of Discipline Or Alternatively, Remit Discipline, And Request/Motion For Appointment Of Independent Counsel ("Motion to Vacate").*

*Rusk's Motion to Vacate requested that the board vacate its order alleging prosecutorial misconduct during Rusk's hearing, specifically that Louis Ling, Esq., the board's prosecuting attorney, withheld material facts and made affirmative misrepresentations to the board resulting in "gaining a conviction of petitioner."*

*Rusk's Motion to Vacate further requested that the board appoint independent counsel to review the Motion to Vacate, address the Motion to Vacate, and to investigate prosecutor Ling's actions.*

*On January 22, 2016, the board issued an order staying the motion because Rusk alleged prosecutorial misconduct against the board's prosecuting attorney, Louis Ling, Esq., and in doing so, he also filed a Nevada state bar complaint against Louis Ling, in this matter and involving this matter, therefore, the board stayed the hearing of respondent's motion until the state bar complaint had been concluded.*

*On September 26, 2016, Rusk filed with the board his Motion to Lift Stay of Petitioner/Motion Requesting that the Final Decision of the Board be Vacated Or Modified, Etc., and Request For An Evidentiary Hearing ("Motion to Lift Stay").*

*The state bar complaint against Ling has been completed.*

*On January 11, 2017 the board denied Rusk's motion to vacate its final decision.*

*On June 26, 2017 NSBAIDRD was ordered by Clark County District Court to consider whether it would be appropriate to vacate its prior decision based upon newly discovered evidence consisting of the March 6, 2007 Schirmer report and drawings.*

This agenda item was transcribed by a court reporter. The transcription is available to the public upon request.

**Motion:** Waugh moved that the board uphold its September 27, 2011 order. Motion seconded by Erny.

**Vote:** All in favor. Motion passes.

**Agenda Item 9A                      Architect Report – Update of National Council of Architectural Registration Boards (NCARB) from Guests Michael Armstrong and Joshua Batkin**

Mickey introduced the National Council of Architectural Registration Board's (NCARB) Chief Executive Officer, Michael Armstrong and Director of Council Relations, Joshua Batkin.

Armstrong said NCARB began visiting the 54 jurisdictions that make up their membership a few years ago, taking four years to complete the visits. He said they were currently making second visits and that they first attended an NSBAIDRD meeting in October 2013. He said Batkin replaced Kathy Hillegas as NCARB's Director of Council Relations in January 2017.

Armstrong gave background on two new initiatives started by NSBAIDRD board member and NCARB President Gregory Erny.

The first initiative, The Future's Task Force, tries to determine how the evolution of architectural practice will potentially impact regulation of the profession.

Armstrong said Erny also set up a work group that will try to clarify the confusion of the use of the term "interior architecture." He reported that NCARB had already had conversations with the Council for Interior Design Qualification (CIDQ) concerning this matter and that CIDQ was in agreement with NCARB's opinion.

Armstrong gave background information on NCARB's Integrated Path to Licensure (IPAL). IPAL provides students with the opportunity to complete requirements for licensure while earning a degree, including gaining experience through the Architectural Experience Program (AXP) and taking the Architect Registration Examination (ARE). The IPAL option does not replace the traditional path to registration but adds an additional path within an already existing program.

NCARB oversees the IPAL initiative, but individual schools are responsible for managing their own curricula. IPAL candidates must satisfy the same requirements as those on the traditional path to registration.

Armstrong said the success of IPAL has not yet been measured as there have been no graduates of the program yet.

The board discussed the possibility of IPAL being a path to registration in Nevada. The board would have to change its regulation in order to allow candidates to complete the ARE prior to completion of education and possibly change the minimum age to test. The board would not be able to make any changes until the 2019 Nevada Legislative Session.

Erny suggested that discussion of the IPAL be put on a future board meeting agenda and that Glenn Nowak, associate professor, graduate coordinator for UNLV's School of Architecture be invited to participate.

Garlock thanked NCARB for their participation in the annual NSBAIDRD and AIA Nevada Continuing Education Seminar.

**Agenda Item 9B**                      **Architect Report – Discussion and Possible Decision Regarding Whether Or Not the Board Could Accept the 2017 TriNational Agreement Confirmation**

Armstrong said because Nevada is one of the states interpreting the federal requirement of collecting social security numbers as an absolute, it would not be able to accept NCARB's Mutual Recognition Agreement due to a lack of social security numbers in foreign countries.

**Agenda Item 9C**                      **Architect Report - FYI: Volunteer with Your Local AIAs Freedom by Design Chapter**

This information was provided for board members' information.

**Agenda Item 9D**                      **Architect Report - FYI: Board Review of Member Feedback Regarding NCARB Certificate and Registration Processes**

This information was provided for board members' information.

**Agenda Item 9E**                      **Architect Report - FYI: CLARB/NCARB/NCEES Support Letter**

This information was provided for board members' information.

**Agenda Item 9F**                      **Architect Report – FYI: NCARB's Fast Facts September & August 2017**

This information was provided for board members' information.

**Agenda Item 5A**

**Deliberations/Action on Applications for Registration: Architects**

Ciesynski swore in the following individuals as architects:

- 1. Dawn M. Duranleau.....7735
- 2. Michelle Duranleau.....7736
- 3. Kyle B. Fischer.....7737
- 4. Stephanie L. Tanis.....7738
- 5. Jeffrey D. Thaxton.....7739

**Motion:** Garlock moved to approve the registration of the above referenced individuals as architects. Motion seconded by Snyder.

**Vote:** All in favor. Motion passes.

**Agenda Item 5B**

**Deliberations/Action on Applications for Registration: Residential Designers**

Morelli swore in the following individuals as residential designers:

- 1. Michael P. Farley.....359-RD
- 2. Scott L. Morris.....360-RD
- 3. Eric Sudhausen.....361-RD

**Motion:** Morelli moved to approve the registration of the above referenced individuals as residential designers. Motion seconded by Snyder.

**Vote:** All in favor. Motion passes.

Mickey introduced Randy Lavigne, executive director of the American Institute of Architects (AIA) Nevada and AIA Las Vegas. Lavigne thanked the board for allowing AIA to participate in the registration ceremony.

Lavigne told the new registrants that the AIA is a professional association that offers support and resources for those in the design profession, including residential designers and registered interior designers. She welcomed them into the profession on behalf of 92,000 AIA members across the country and presented them with a Certificate of Recognition.

Larry Tindall, residential designer, presented Eric Sudhausen with The Dewey Jones Residential Design Exam Scholarship. Sudhausen was the first recipient of the scholarship since it was put into place in 2013. The scholarship was established in memory of Dewey Jones, a respected professional and Nevada’s 29th residential designer. The scholarship, fully-sponsored by Nevada residential designers, reimburses the cost of the residential design exam and will be awarded to every candidate who passes all four parts of the exam on the first attempt.

Mickey congratulated the new registrants and welcomed them to their professions. He told them that the board conducts the registration ceremony to commemorate the accomplishment of becoming registered and so that they can meet the board and staff. Mickey said the board and staff is always available to assist them. He told them of the importance of researching the laws in other jurisdictions prior to pursuit of any projects in those jurisdictions. Mickey again encouraged the new registrants to contact NSBAIDRD staff for any clarification and/or guidance needed in the future, especially as to avoid disciplinary action.

Erny congratulated the registrants and expanded on the value of obtaining NCARB certification.

Harrison congratulated the new registrants on behalf of the board staff and encouraged them to reach out to staff with any concerns they may have in the future. She told them that they are exempt from Nevada's continuing education requirement for 2018 and 2019 registration renewal but would have to complete the required continuing education units in 2019 for 2020 renewal. She encouraged them not to wait to become NCARB certified and invited them to call or email her if they needed guidance with the process.

Mickey invited the registrants to comment concerning their paths to registration.

One architect said he appreciated that NCARB changed the time period in which a candidate must wait to retake a failed division of the Architectural Registration Exam (ARE) from six months to sixty days.

Two architects felt that ARE 5.0 better tests the knowledge of a candidate versus ARE 4.0 which seemed to be more of a test of the candidate's familiarity with software.

Another said that the response time of NCARB's Customer Service Department was not satisfactory, especially recently. She said she received voicemail (never a live person) each time she called and it had taken as long as 3 weeks to receive a response via email.

One residential designer voiced that registration requirements should be changed so that a residential design candidate can receive credit for work experience obtained outside of Nevada. He said he gained a lot of experience in California and was not allowed to claim any of it. Harrison said that change was currently in the works.

#### **Agenda Item 2E-1                      Morris Residential Design**

**Motion:** Waugh moved to approve the firm name approval request for "Morris Residential Design". Motion seconded by Snyder.

**Vote:** All in favor. Motion passes.

#### **Agenda Item 6                                      Review and Approval of the 5-Year Budget Projection from FY 2018-2022**

Harrison presented the budget projection for FY 2018 – 2022.

Ciesynski and Mickey suggested raising the annual expenditure for staff training.

**Motion:** Waugh moved to approve the 5-Year Budget Projection with the amendment of increasing line 28, staff training by \$500 per year. Motion seconded by Snyder.

**Vote:** All in favor. Motion passes.

#### **Agenda Item 14                                      Board Counsel Report**

Ling reported that he attended the Federation of Associations of Regulatory Boards' (FARB) Regulatory Law Seminar in early October. He said discussions during the seminar were focused on the nationwide

growing movement of those with the opinion that the regulatory community is harming people by prohibiting licensure through high fees and requiring licensing of too many occupations.

Ling said one of the members of the Federal Trade Commission (FTC) speaks against the licensing of certain professions because they feel that the public safety and health rationale for regulating them is unwarranted. Professions mentioned by the member of the FTC included auctioneers, make-up artists, hair-braiders, and interior designers. Ling is concerned that the FTC does not understand the profession of registered interior design. He feels that it is important to get the word out as to what the practice of registered interior design is.

### **Agenda Item 16                      Election of Officers**

**Motion:** Erny moved to elect James Mickey as NSBAIDRD Chairman. Motion seconded by Waugh.

**Vote:** All in favor. Motion passes.

**Motion:** Fleming moved to elect Kimberly Ciesynski as NSBAIDRD Secretary/Treasurer. Motion seconded by Morelli.

**Vote:** All in favor. Motion passes.

### **Agenda Item 7                      Discussion and Possible Action Regarding Amendments to NAC Chapter 623**

Harrison reported that the Nevada Legislative Counsel Bureau (LCB) recommended that changes be made to the language of NAC 623.644 and NAC 623.646 in order to clarify the language.

When continuing education became a requirement for NSBAIDRD registration renewal in 2010, submittal of proof of completed continuing education units was required upon registration renewal. In 2015, the board chose to do random continuing education audits and no longer required submittal of proof of completion upon renewals and instead began doing random audits after completion of the registration renewal period.

The amendment to NAC 623.646 would allow for disciplinary action should a registrant not complete the requirements for continuing education or satisfy the annual requirements for reporting continuing education units to the board.

Ling and Bach made proposed amendments to NAC 623.763 and NAC 623.766 in order to clarify stamping requirements. The language was presented to the board.

After discussion, the board discussed the amendment and decided to table the issue until NSBAIDRD's January 2018 meeting in order to further consider the proposed language.

Ling suggested that board members reread the proposed language and try to apply it. He said if the language did not to serve the purpose the board intended, he would draft new language per their direction.

### **Agenda Item 13                      Executive Director Report**

Harrison congratulated Erny, Garlock, and Klai on their reappointments to the board.

She said she attended an NCARB MBE Committee meeting in September. The committee is responsible for sixteen charges, one of them being to review and update NCARB's Rules of Conduct. The committee will meet again in January 2018 in San Antonio, Texas.

She announced that the next NSBAIDRD board meeting would be held on January 17, 2017. Erny said he would not be able to attend. The date was adjusted to January 10, 2017.

Harrison said registration renewal postcards were mailed out earlier in the month to 3,100 registrants and that a second round would be sent out at a later date to those who had not yet renewed.

## **Agenda Item 12                      Public Report**

Waugh reported that he attended an NCARB Examination Committee Meeting.

## **Agenda Item 14                      Public Information Report**

Hahn said the most recent newsletter was sent out last week to 3,232 people and opened by 36% of the recipients.

She reported that she did the board's first firm outreach in September. Seven interns were present, being a mix of students, graduates beginning testing, and two architects licensed in another country.

Hahn said the interns told her they appreciated the visit and liked having a face to associate with the board. They said that unlicensed associates that don't want to be registered are probably not going to attend that sort of gathering because they are happy in their current positions and don't want the responsibilities that come with registration.

She spoke to a second firm in October consisting of 9 individuals.

Only 2 of 9 firms had responded to Hahn's initial offer to speak with associates. She said she would be reaching out to the other 7 firms again.

Hahn, along with Erny, visited Truckee Meadows Community College (TMCC) and spoke with 2 residential design classes. They told students that TMCC's program meets NSBAIDRD's education requirement for entry into residential design and made them aware that they would need to enroll in a NAAB or CIDA accredited program should they want to become an architect or registered interior designer. Hahn said, as with all of the groups that she speaks to, she tried to make the students feel comfortable contacting the office with any questions or concerns on the path to registration.

She reported that she connected with Anna Peltier, a landscape architect that serves on the AIA Las Vegas Board and its Committee on The Environment (COTE), to assist her with elementary school outreach. Hahn joined Peltier twice in October at Claude and Stella Parson Elementary School. The focus is to make students aware of careers in the design profession. Hahn told the board that Peltier would like to have more design professionals join the effort and that she would keep the board informed of presentation dates.

Hahn spoke with students at Academy for Career Education (ACE) High School in October informing them of career options in the 3 professions regulated by NSBAIDRD and the paths to licensure for each.

Harrison and Hahn attended a session of AIA's WMR Conference in which Erny spoke about registration and NCARB certification.

Hahn said Glenn Nowak, associate professor, graduate coordinator for UNLV's School of Architecture invited her to join a meeting of AIA's High School Outreach Committee. She and Harrison will be attending the November meeting.

**Agenda Item 17**

**Items for Future Agenda**

- discussion concerning NCARB's Integrated Path to Licensure (IPAL) to include Glenn Nowak, associate professor, graduate coordinator for UNLV's School of Architecture
- discussion concerning registration fees
- discussion of establishing an operating reserve policy

**AGENDA ITEM 18**

**Public Comment**

There was no public present.

Chairman Mickey adjourned the meeting at 5:12 p.m.

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Monica Harrison, Executive Director

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Kimberly Ciesynski, Secretary/Treasurer